

## Auburn Vocational School District BOARD OF EDUCATION

### Minutes of November 9, 2023

The November 9, 2023 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

The following members were present:

Mrs. Brush	Mr. Kent	Mrs. Rayburn	Mr. Walter
Mr. Cahill	Miss Maruschak	Mr. Stefanko	Mrs. Wheeler
Dr. Culotta	Mr. Miller	Mr. Strever	

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

#### **156-23 Approve Agenda**

A motion was made by Mr. Kent seconded by Miss Maruschak to approve the November 9, 2023 agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **157-23 Approve Minutes of the Regular Meeting on October 3, 2023**

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the regular minutes of the October 3, 2023 Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

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**158-23      Executive Session**

A motion was made by Mr. Miller and seconded by Dr. Culotta to recess into consecutive executive sessions at 6:32 p.m. pursuant to R.C. 121.22(G) for the following purposes: 1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending and/or imminent court action. 2) to consider the employment, dismissal and compensation of a public employee. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call:      **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**Return to public session at 7:07 p.m.**

**Administrative Report**

- December 5<sup>th</sup> Board Dinner @ 6:15 pm in the Auburn Room Restaurant

**Board Advisory Committee's Update**

- Facilities – Jeff Slavkovsky gave an update to the Board

**Public Participation – None**

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #9)

**No Action Required.**

**159-23 Approve Five-Year Forecast**

A motion was made by Dr. Culotta and seconded by Mrs. Wheeler to approve the FY2024-2028 Five-Year Forecast. The forecast and assumptions were sent to the Board electronically and they are believed to represent the most probable scenario for the forecast period. Raises have not been assumed but steps and educational advancement continue to be estimated. Foundation funding has been projected based on the current state aid estimates provided by the Department of Education and the Office of Budget and Management for FY 2023-2024. (Attachment #10)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**160-23 Approve Donation**

A motion was made by Mrs. Brush and seconded by Dr. Culotta to approve the following donations:

Ford Training Equipment from Ford Motor Company which included gear wrench sets, Milwaukee impact kits, hand kits, screwdrivers, and Milwaukee Pivoting Lights.

453 Tubes of Haircolor, Developer, Lightener and Perms from Rob Hudson, Signature Designs Salon.

Monetary Donation of \$2,500.00 from Swagelok for the Robots Competition.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**161-23 Resolution of Acceptance in the Ohio Facilities Construction Commission Career Technical Construction Program**

A motion was made by Mr. Kent and seconded by Dr. Culotta to enter into a resolution of acceptance in the Ohio Facilities Construction Commission Career Technical Construction Program. (Attachment #12)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**162-23 Approve Creation of 010 Fund and Transfer Funds**

A motion was made by Mr. Stefanko and seconded by Miss Maruschak to approve the creation of 010 Fund and transfer \$299,700 for the purpose of funding the Local Share of the OFCC Career Tech Construction Program requirement.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**163-23 Approve Creation of 495 Fund**

A motion was made by Mr. Miller and seconded by Mr. Stefanko to approve the creation of 495 Fund for the purpose of the State Share of the OFCC Career Tech Construction Program.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**164-23 Human Resources**

A motion was made by Mr. Kent and seconded by Miss Maruschak to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**165-23 Resolution to Terminate Employment Contract per ORC 3319.081(C)**

A motion was made by Dr. Culotta and seconded by Mr. Stefanko to approve the following termination resolution:

The R.C. 3319.081 employment relationship between Valentine Bishop (“Bishop”) and the Auburn Vocational School District Board of Education (“Board”) is hereby terminated effective September 5, 2023, by a majority vote of the Board pursuant to R.C. 3319.081(C) and applicable laws for Bishop engaging in actions and inactions that amount to failure to serve as a positive role model and preserve the dignity and integrity of the Auburn Vocation School District, violation of laws and written rules and regulations as set forth by the Board, incompetency, inefficiency, dishonesty, insubordination, discourteous treatment of the public, neglect of duty, misfeasance, malfeasance, and nonfeasance. This resolution shall be served upon Bishop by certified mail. Within ten (10) calendar days following the receipt of such notice by Bishop, Bishop may file an appeal, in writing, with the Lake

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**166-23 Approve Seasonal Snow Removal Quote**

A motion was made by Mrs. Brush and seconded by Mr. Strever to approve the following seasonal snow removal quote from Lake County Landscape & Supply, Inc. of Grand River, Ohio at the amount of \$26,012.00 for the snow removal and salting of Auburn Career Center parking lots for the 2023-2024 school year. We have received two quotes; the other quote is from Exscape Designs of Novelty, Ohio. (Attachment #17)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**167-23 Approve Consent Agenda**

A motion was made by Miss Maruschak and seconded by Mr. Stefanko to approve Item #19 A-E as a consent motion.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

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**168-23 Contract/Affiliation Agreement**

A motion was made by Mr. Stefanko and seconded by Mr. Miller to approve the following contract and/or affiliation agreement(s):

- A. *MOU between The Ohio Department of Higher Education & Auburn Career Center (Attachment #19a)*
- B. *Public Safety Affiliation Agreement 23-24 SY (Attachment #19b)*
- C. *Clinical Sites & Preceptorships Affiliation Agreement(s) for Practical Nursing Program 23-24 SY (Attachment #19c)*
- D. *Updated Business Partnership Affiliation Agreement(s) 23-24 SY (Attachment #19d)*
- E. *Subgrant Agreement for the Provision of Program Staffing and Management for Workforce Development Activities between the Auburn Vocational School District Board of Education and Lake and Geauga Counties (Attachment #19e)*

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed


**169-23 Adjourn**

A motion was made by Mr. Cahill and seconded by Mr. Strever to adjourn the meeting at 7:21 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President

**Auburn  
Career Center**



*Attachment Item #9*

*Financial Reports*

**Auburn Career Center**  
**Bank Reconciliation**  
**September 30, 2023**

Dollar Bank - Main Depository	\$ 13,946,093.44
Huntington	\$ 100,960.33
O/S checks - a/p	\$ (10,494.24)
O/S checks - p/r	\$ (2,412.52)
Payroll Accum (O/S)-Checks NI	\$ (363.12)
Pending Payroll Items in Transit	
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	14,034,320.89
Health Care Deductible Pool - Dollar	\$ 28,126.44
Star Ohio	\$ 113,692.12
<b>Net Available Cash</b>	<b>\$ 14,176,139.45</b>
<b>Investments:</b>	
Wells Fargo	\$ 2,575,425.67
<b>Total Investments</b>	<b>\$ 2,575,425.67</b>
<b>Balance per bank</b>	<b>\$ 16,751,565.12</b>
<b>Balance per books</b>	<b>\$ 16,751,565.12</b>
	\$ -

**Investments Report**

Institution	Amount
Wells Fargo	\$ 2,575,425.67



## AUBURN VOCATIONAL SCHOOL DISTR Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
Code 001 GENERAL	\$ 12,635,722.27	\$ 216,983.60	\$ 12,852,705.87	\$ 2,534,143.53	\$ 797,522.99	\$ 1,153,257.81	\$ 9,165,304.53
Code 002 BOND RETIREMENT	\$ 1,010,419.00	\$ 0.00	\$ 1,010,419.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,010,419.00
Code 004 BUILDING	\$ 2,962,169.43	\$ 182,700.00	\$ 3,144,869.43	\$ 169,447.04	\$ 60,670.04	\$ 13,252.96	\$ 2,962,169.43
Code 006 FOOD SERVICE	\$ 135,711.37	\$ 0.00	\$ 135,711.37	\$ 24,625.32	\$ 12,790.67	\$ 20,248.71	\$ 90,837.34
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 9,955.00	\$ 0.00	\$ 9,955.00	\$ 6,099.50	\$ 0.00	\$ 0.00	\$ 3,855.50
Code 011 ROTARY-SPECIAL SERVICES	\$ 20,254.76	\$ 0.00	\$ 20,254.76	\$ 245.45	\$ 67.74	\$ 0.00	\$ 20,009.31
Code 012 ADULT EDUCATION	\$ 2,532,795.61	\$ 75,134.13	\$ 2,607,929.74	\$ 658,219.31	\$ 250,858.00	\$ 334,785.23	\$ 1,614,925.20
Code 014 ROTARY-INTERNAL SERVICES	\$ 677.53	\$ 0.00	\$ 677.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 677.53
Code 018 PUBLIC SCHOOL SUPPORT	\$ 196,850.00	\$ 21,218.85	\$ 218,068.85	\$ 4,752.86	\$ 275.00	\$ 44,113.31	\$ 169,202.68
Code 019 OTHER GRANT	\$ 52,462.06	\$ 0.00	\$ 52,462.06	\$ 0.00	\$ 0.00	\$ 0.00	\$ 52,462.06
Code 022 DISTRICT CUSTODIAL	\$ 19,622.14	\$ 0.00	\$ 19,622.14	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,622.14
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 30,000.00	\$ 5,508.28	\$ 35,508.28	\$ 3,376.02	\$ 723.39	\$ 28,002.11	\$ 4,130.15
Code 070 CAPITAL PROJECTS	\$ 561,000.00	\$ 246,076.36	\$ 807,076.36	\$ 279,575.38	\$ (305,174.36)	\$ 130,559.39	\$ 396,941.59
Code 200 STUDENT MANAGED ACTIVITY	\$ 73,015.21	\$ 70.00	\$ 73,085.21	\$ 30.00	\$ 0.00	\$ 1,650.00	\$ 71,405.21
Code 501 ADULT BASIC EDUCATION	\$ 374,453.92	\$ 19,479.40	\$ 393,933.32	\$ 72,589.43	\$ 15,303.00	\$ 20,916.05	\$ 300,427.84
Code 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	\$ 106,969.57	\$ 2,664.00	\$ 109,633.57	\$ 35,621.37	\$ 1,070.47	\$ 65,088.88	\$ 8,923.32
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	\$ 12,921.42	\$ 2,269.81	\$ 15,191.23	\$ 15,191.23	\$ 12,921.42	\$ 0.00	\$ 0.00
Code 524 VOC ED: CARL D. PERKINS - 1984	\$ 512,782.20	\$ 34,943.32	\$ 547,725.52	\$ 146,276.09	\$ 55,011.13	\$ 172,765.92	\$ 228,683.51

**AUBURN VOCATIONAL SCHOOL DISTR  
Monthly Appropriation Summary Report**

	PYTD Appropriated	Prior Year Encumbrance	YTD Expendable	PYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
Code 599 MISCELLANEOUS FED. GRANT FUND	\$ 43,260.00	\$ 8,445.00	\$ 51,705.00	\$ 41,945.00	\$ 33,500.00	\$ 3,780.00	\$ 5,980.00
<b>Grand Total</b>	<b>\$ 21,291,041.49</b>	<b>\$ 815,492.75</b>	<b>\$ 22,106,534.24</b>	<b>\$ 3,992,137.53</b>	<b>\$ 935,539.49</b>	<b>\$ 1,988,420.37</b>	<b>\$ 16,125,976.34</b>

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
<b>Code 001 GENERAL</b>									
001-0000	GENERAL FUND	\$ 10,920,414.04	\$ 442,591.67	\$ 4,721,018.75	\$ 797,522.99	\$ 2,534,143.53	\$ 13,107,289.26	\$ 1,153,257.81	\$ 11,954,031.45
		<b>\$ 10,920,414.04</b>	<b>\$ 442,591.67</b>	<b>\$ 4,721,018.75</b>	<b>\$ 797,522.99</b>	<b>\$ 2,534,143.53</b>	<b>\$ 13,107,289.26</b>	<b>\$ 1,153,257.81</b>	<b>\$ 11,954,031.45</b>
<b>Code 004 BUILDING</b>									
004-0000	CONSTRUCTION FUND	101,469.43	10,000.00	30,000.00	0.00	0.00	131,469.43	0.00	131,469.43
004-9021	\$1.3 MILLION BOND APPR 12/1/20	84,247.04	0.00	0.00	60,670.04	84,247.04	0.00	0.00	0.00
004-9023	\$3.1 MILLION BOND APPR 6/24/22	2,939,152.96	0.00	0.00	0.00	85,200.00	2,853,952.96	13,252.96	2,840,700.00
		<b>\$ 3,124,869.43</b>	<b>\$ 10,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 60,670.04</b>	<b>\$ 169,447.04</b>	<b>\$ 2,985,422.39</b>	<b>\$ 13,252.96</b>	<b>\$ 2,972,169.43</b>
<b>Code 006 FOOD SERVICE</b>									
006-0000	LUNCHROOM	53,011.37	9,131.20	14,278.15	12,790.67	24,625.32	42,664.20	20,248.71	22,415.49
		<b>\$ 53,011.37</b>	<b>\$ 9,131.20</b>	<b>\$ 14,278.15</b>	<b>\$ 12,790.67</b>	<b>\$ 24,625.32</b>	<b>\$ 42,664.20</b>	<b>\$ 20,248.71</b>	<b>\$ 22,415.49</b>
<b>Code 009 UNIFORM SCHOOL SUPPLIES</b>									
009-0000	UNIFORM SUPPLY	3,850.00	1,850.00	7,955.00	0.00	6,099.50	5,705.50	0.00	5,705.50
		<b>\$ 3,850.00</b>	<b>\$ 1,850.00</b>	<b>\$ 7,955.00</b>	<b>\$ 0.00</b>	<b>\$ 6,099.50</b>	<b>\$ 5,705.50</b>	<b>\$ 0.00</b>	<b>\$ 5,705.50</b>
<b>Code 011 ROTARY-SPECIAL SERVICES</b>									
011-0000	CUSTOMER SERVICE	20,254.76	1,594.25	1,594.25	67.74	245.45	21,603.56	0.00	21,603.56
		<b>\$ 20,254.76</b>	<b>\$ 1,594.25</b>	<b>\$ 1,594.25</b>	<b>\$ 67.74</b>	<b>\$ 245.45</b>	<b>\$ 21,603.56</b>	<b>\$ 0.00</b>	<b>\$ 21,603.56</b>
<b>Code 012 ADULT EDUCATION</b>									
012-0000	ADULT EDUCATION	352,172.02	187,446.38	576,913.84	250,858.00	658,219.31	270,866.55	331,875.23	(61,008.68)
012-9225	ADULT EDUCATION - SHORT TERM CERT.	3,037.00	0.00	0.00	0.00	0.00	3,037.00	2,910.00	127.00
		<b>\$ 355,209.02</b>	<b>\$ 187,446.38</b>	<b>\$ 576,913.84</b>	<b>\$ 250,858.00</b>	<b>\$ 658,219.31</b>	<b>\$ 273,903.55</b>	<b>\$ 334,785.23</b>	<b>\$ (60,881.68)</b>
<b>Code 014 ROTARY-INTERNAL SERVICES</b>									
014-0000	Rotary - Sales Tax	677.53	0.00	0.00	0.00	0.00	677.53	0.00	677.53
		<b>\$ 677.53</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 677.53</b>	<b>\$ 0.00</b>	<b>\$ 677.53</b>
<b>Code 018 PUBLIC SCHOOL SUPPORT</b>									
018-0000	PRINCIPAL FUND	21,218.85	3,750.00	58,600.00	275.00	4,752.86	75,065.99	44,113.31	30,952.68
		<b>\$ 21,218.85</b>	<b>\$ 3,750.00</b>	<b>\$ 58,600.00</b>	<b>\$ 275.00</b>	<b>\$ 4,752.86</b>	<b>\$ 75,065.99</b>	<b>\$ 44,113.31</b>	<b>\$ 30,952.68</b>
<b>Code 019 OTHER GRANT</b>									
019-0000	SCHOLARSHIP	47,000.00	0.00	0.00	0.00	0.00	47,000.00	0.00	47,000.00
019-914R	ROBOT DONATIONS	5,462.06	0.00	0.00	0.00	0.00	5,462.06	0.00	5,462.06
		<b>\$ 52,462.06</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 52,462.06</b>	<b>\$ 0.00</b>	<b>\$ 52,462.06</b>
<b>Code 022 DISTRICT CUSTODIAL</b>									
022-9020	DISTRICT AGENCY FY20	619.22	0.00	0.00	0.00	0.00	619.22	0.00	619.22
022-9021	DISTRICT CUSTODIAL	5,012.91	0.00	0.00	0.00	0.00	5,012.91	0.00	5,012.91
022-9022	DISTRICT CUSTODIAL	3,682.00	0.00	0.00	0.00	0.00	3,682.00	0.00	3,682.00
022-9998	ABLE CONSORTIUM	4,491.34	0.00	0.00	0.00	0.00	4,491.34	0.00	4,491.34

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance	
022-999S	SCHOLARSHIP FUNDS	\$ 5,816.67	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,816.67	\$ 0.00	\$ 5,816.67	
		<b>\$ 19,622.14</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 19,622.14</b>	<b>\$ 0.00</b>	<b>\$ 19,622.14</b>	
<b>Code 024 EMPLOYEE BENEFITS SELF INS.</b>										
024-0000	EMPLOYEE BENEFITS SELF INSURANCE	5,508.28	0.00	25,869.85	723.39	3,376.02	28,002.11	28,002.11	0.00	
		<b>\$ 5,508.28</b>	<b>\$ 0.00</b>	<b>\$ 25,869.85</b>	<b>\$ 723.39</b>	<b>\$ 3,376.02</b>	<b>\$ 28,002.11</b>	<b>\$ 28,002.11</b>	<b>\$ 0.00</b>	
<b>Code 070 CAPITAL PROJECTS</b>										
070-9017	BUILDING SITE IMPROVEMENT - CAPITAL OUTLAY	246,076.36	0.00	211,000.00	(305,174.36)	279,575.38	177,500.98	130,559.39	46,941.59	
		<b>\$ 246,076.36</b>	<b>\$ 0.00</b>	<b>\$ 211,000.00</b>	<b>\$ (305,174.36)</b>	<b>\$ 279,575.38</b>	<b>\$ 177,500.98</b>	<b>\$ 130,559.39</b>	<b>\$ 46,941.59</b>	
<b>Code 200 STUDENT MANAGED ACTIVITY</b>										
200-901A	ALLIED HEALTH TECHNOLOGIES	644.92	0.00	0.00	0.00	0.00	644.92	0.00	644.92	
200-902A	Adv Manufacturing II	70.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00	
200-903A	COMPUTER NETWORKING & TECHNOLOGY	231.04	0.00	0.00	0.00	0.00	231.04	0.00	231.04	
200-907A	INT MULTIMEDIA II	34.15	0.00	0.00	0.00	0.00	34.15	0.00	34.15	
200-911A	PRACTICAL NURSING ADULT	829.83	0.00	0.00	0.00	0.00	829.83	0.00	829.83	
200-912A	AUTO TECHNOLOGY I & II	2,897.73	0.00	0.00	0.00	0.00	2,897.73	0.00	2,897.73	
200-915A	LANDSCAPE HORT	53,128.91	0.00	0.00	0.00	0.00	53,128.91	0.00	53,128.91	
200-917A	INFORMATION SUPPORT & SERVICES JR & SR	254.11	0.00	0.00	0.00	0.00	254.11	0.00	254.11	
200-924A	WELDING II	439.04	0.00	0.00	0.00	0.00	439.04	0.00	439.04	
200-925A	MAINT & ENVIR SERVICES	6,972.78	0.00	0.00	0.00	0.00	6,972.78	0.00	6,972.78	
200-927A	EMERGENCY MEDICAL SERVICES	563.75	0.00	0.00	0.00	0.00	563.75	0.00	563.75	
200-930A	MBA / DECA	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	
200-940A	CULINARY ARTS I & II	1,490.17	140.00	140.00	0.00	0.00	1,630.17	150.00	1,480.17	
200-945A	TEACHING PROF PATHWAYS I & II	548.44	0.00	0.00	0.00	0.00	548.44	0.00	548.44	
200-950A	S.A.D.	801.97	0.00	0.00	0.00	0.00	801.97	0.00	801.97	
200-982A	INTERNET PROG & DEV JR & SR	1,016.25	0.00	0.00	0.00	0.00	1,016.25	0.00	1,016.25	
200-985A	AUTOMOTIVE COLLISION REPAIR #2	429.29	25.00	25.00	0.00	0.00	454.29	0.00	454.29	
200-990A	SKILLS USA	1,273.79	0.00	0.00	0.00	0.00	1,273.79	0.00	1,273.79	
200-992A	COSMETOLOGY #1 / HOLLAND JR & SR	470.77	51.00	51.00	0.00	30.00	491.77	0.00	491.77	
200-995A	PATIENT CARE TECHNICIAN JR & SR	204.70	0.00	0.00	0.00	0.00	204.70	0.00	204.70	

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MID Received	FYTD Received	MID Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
200-996A	ELECTRICAL ENGINEERING	\$ 11.57	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.57	\$ 0.00	\$ 11.57
200-998A	DISTRICTWIDE STUDENT TRAVEL	772.00	0.00	0.00	0.00	0.00	772.00	0.00	772.00
<b>Code 501 ADULT BASIC EDUCATION</b>		<b>\$ 73,085.21</b>	<b>\$ 216.00</b>	<b>\$ 216.00</b>	<b>\$ 0.00</b>	<b>\$ 30.00</b>	<b>\$ 73,271.21</b>	<b>\$ 1,650.00</b>	<b>\$ 71,621.21</b>
501-923A	ADULT BASIC EDUCATION	19,479.40	0.00	0.00	0.00	50,267.19	(30,787.79)	0.00	(30,787.79)
501-924A	ASIPRE FY24	0.00	11,042.64	11,042.64	15,303.00	22,322.24	(11,279.60)	20,916.05	(32,195.65)
<b>Code 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND</b>		<b>\$ 19,479.40</b>	<b>\$ 11,042.64</b>	<b>\$ 11,042.64</b>	<b>\$ 15,303.00</b>	<b>\$ 72,589.43</b>	<b>\$ (42,067.39)</b>	<b>\$ 20,916.05</b>	<b>\$ (62,983.44)</b>
507-923D	DODD	2,630.00	0.00	0.00	1,070.47	35,318.14	(32,688.14)	65,088.88	(97,777.02)
507-923G	OHIO'S PATHWAYS TO GRADUATION	34.00	0.00	0.00	0.00	303.23	(269.23)	0.00	(269.23)
<b>Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND</b>		<b>\$ 2,664.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,070.47</b>	<b>\$ 35,621.37</b>	<b>\$ (32,957.37)</b>	<b>\$ 65,088.88</b>	<b>\$ (98,046.25)</b>
508-9023	GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	2,269.81	12,921.42	12,921.42	12,921.42	15,191.23	0.00	0.00	0.00
<b>Code 524 VOC ED: CARL D. PERKINS - 1984</b>		<b>\$ 2,269.81</b>	<b>\$ 12,921.42</b>	<b>\$ 12,921.42</b>	<b>\$ 12,921.42</b>	<b>\$ 15,191.23</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
524-923Q	VOC ED: CARL D. PERKINS - 1984	32,250.00	0.00	0.00	2,914.95	73,877.34	(41,627.34)	0.00	(41,627.34)
524-923R	VOC ED: CARL D. PERKINS - 1984	2,693.32	0.00	0.00	0.00	5,339.43	(2,646.11)	0.00	(2,646.11)
524-924Q	VOC ED: CARL D. PERKINS - FY24	0.00	60,482.17	60,482.17	51,818.02	62,291.16	(1,808.99)	154,797.00	(156,605.99)
524-924R	VOC ED: CARL D. PERKINS - FY24	0.00	4,490.00	4,490.00	278.16	4,768.16	(278.16)	17,968.92	(18,247.08)
<b>Code 599 MISCELLANEOUS FED. GRANT FUND</b>		<b>\$ 34,943.32</b>	<b>\$ 64,972.17</b>	<b>\$ 64,972.17</b>	<b>\$ 55,011.13</b>	<b>\$ 146,276.09</b>	<b>\$ (46,360.60)</b>	<b>\$ 172,765.92</b>	<b>\$ (219,126.52)</b>
599-923S	K-12 SCHOOL SAFETY GRANT	51,705.00	0.00	0.00	33,500.00	41,945.00	9,760.00	3,780.00	5,980.00
<b>Grand Total</b>		<b>\$ 15,007,320.58</b>	<b>\$ 745,515.73</b>	<b>\$ 5,736,382.07</b>	<b>\$ 935,539.49</b>	<b>\$ 3,992,137.53</b>	<b>\$ 16,751,565.12</b>	<b>\$ 1,988,420.37</b>	<b>\$ 14,763,144.75</b>

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
<b>Type: ACCOUNTS_PAYABLE</b>										
<b>Default Payment Type: Check</b>										
32907	59251	ACCOUNTS_PA	Check	9/1/2023	CREDIT CARD OPERATION	41906	RECONCILED	9/5/2023		\$ 8,598.87
32925	59252	ACCOUNTS_PA	Check	9/14/2023	AUBURN CAREER CENTER	499	RECONCILED	9/18/2023		39.00
32933	59253	ACCOUNTS_PA	Check	9/14/2023	DOMINION ENERGY OHIO	4003	RECONCILED	9/19/2023		440.51
32973	59254	ACCOUNTS_PA	Check	9/14/2023	ASC D	10145	RECONCILED	9/22/2023		89.00
32930	59255	ACCOUNTS_PA	Check	9/14/2023	APCO INTERNATIONAL INC	42483	RECONCILED	9/25/2023		488.00
32922	59256	ACCOUNTS_PA	Check	9/14/2023	GAZETTE NEWSPAPERS	11455	RECONCILED	9/18/2023		325.00
32972	59257	ACCOUNTS_PA	Check	9/14/2023	FIRE-SAFETY SERVICE, INC.	40316	RECONCILED	9/21/2023		2,268.92
32937	59258	ACCOUNTS_PA	Check	9/14/2023	HOWELL RESCUE SYSTEMS INC	42492	RECONCILED	9/18/2023		1,750.00
32955	59259	ACCOUNTS_PA	Check	9/14/2023	MICHIGAN HEALTH COUNCIL	42438	RECONCILED	9/18/2023		650.00
32970	59260	ACCOUNTS_PA	Check	9/14/2023	MICHAEL P REED	42590	RECONCILED	9/18/2023		200.00
32966	59261	ACCOUNTS_PA	Check	9/14/2023	JESSICA HOLT	42625	RECONCILED	9/25/2023		400.00
32968	59262	ACCOUNTS_PA	Check	9/14/2023	ESC OF THE WESTERN RESERVE	1697	RECONCILED	9/14/2023		13,192.40
32978	59263	ACCOUNTS_PA	Check	9/14/2023	GORDON FOOD SERVICE	8479	RECONCILED	9/18/2023		1,828.96
32947	59264	ACCOUNTS_PA	Check	9/14/2023	LAKE COUNTY DEPARTMENT AT&T	1435	RECONCILED	9/18/2023		864.78
32967	59265	ACCOUNTS_PA	Check	9/14/2023		171	RECONCILED	9/19/2023		917.73
32963	59266	ACCOUNTS_PA	Check	9/14/2023	BENCO DENTAL CO	41892	RECONCILED	9/18/2023		1,374.90
32928	59267	ACCOUNTS_PA	Check	9/14/2023	NEW DAIRY OPCO,	42186	RECONCILED	9/19/2023		241.35
32977	59268	ACCOUNTS_PA	Check	9/14/2023	CINTAS CORPORATION	532	RECONCILED	9/18/2023		107.63
32975	59269	ACCOUNTS_PA	Check	9/14/2023	ENNIS BRITTON CO., L.P.A.	42602	RECONCILED	9/19/2023		300.00

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
32939	59270	ACCOUNTS_PA YABLE	Check	9/14/2023	FOOD FOR THOUGHT INC	8777	RECONCILED	9/22/2023		\$ 569.80
32929	59271	ACCOUNTS_PA YABLE	Check	9/14/2023	GRAINGER	466	RECONCILED	9/18/2023		3,946.71
32938	59272	ACCOUNTS_PA YABLE	Check	9/14/2023	HARTMAN PUBLISHING, INC.	12899	RECONCILED	9/27/2023		228.81
32964	59273	ACCOUNTS_PA YABLE	Check	9/14/2023	HOME DEPOT CREDIT SERVICES	10207	RECONCILED	9/21/2023		2,894.39
32944	59274	ACCOUNTS_PA YABLE	Check	9/14/2023	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	9/21/2023		15,286.05
32941	59275	ACCOUNTS_PA YABLE	Check	9/14/2023	KEYSTONE	11900	RECONCILED	9/26/2023		1,481.00
32919	59276	ACCOUNTS_PA YABLE	Check	9/14/2023	NATIONAL RESTAURANT ASSOC. OACTS	11495	RECONCILED	9/20/2023		135.00
32948	59277	ACCOUNTS_PA YABLE	Check	9/14/2023	WEIDIG'S FLORAL	10827	RECONCILED	9/26/2023		4,000.00
32952	59278	ACCOUNTS_PA YABLE	Check	9/14/2023	ILLUMINATING COMPANY	8204	RECONCILED	9/19/2023		84.95
32927	59279	ACCOUNTS_PA YABLE	Check	9/14/2023	ROBERT CIREDU	925	RECONCILED	9/18/2023		14,213.92
32974	59280	ACCOUNTS_PA YABLE	Check	9/14/2023	IMPERIALDADE	42220	RECONCILED	9/18/2023		128.97
32935	59281	ACCOUNTS_PA YABLE	Check	9/14/2023	EDUTECH GROUP LLC	41932	RECONCILED	9/18/2023		753.25
32951	59282	ACCOUNTS_PA YABLE	Check	9/14/2023	PLATTENBURG AND ASSOC., INC.	42335	RECONCILED	9/21/2023		36,250.00
32965	59283	ACCOUNTS_PA YABLE	Check	9/14/2023	PREMIER PAINT	40994	RECONCILED	9/19/2023		1,800.00
32916	59284	ACCOUNTS_PA YABLE	Check	9/14/2023	PROFESSIONAL PRIDE INC	1141	RECONCILED	9/18/2023		2,868.34
32943	59285	ACCOUNTS_PA YABLE	Check	9/14/2023	ABM	42238	RECONCILED	9/27/2023		3,133.25
32946	59286	ACCOUNTS_PA YABLE	Check	9/14/2023	MAJOR WASTE DISPOSAL	42305	RECONCILED	9/18/2023		18,095.98
32924	59287	ACCOUNTS_PA YABLE	Check	9/14/2023	UNITED PARCEL SERVICE	570	RECONCILED	9/21/2023		88.20
32980	59288	ACCOUNTS_PA YABLE	Check	9/14/2023	KEYENCE CORPORATION OF AMERICA	2108	RECONCILED	9/19/2023		50.00
32945	59289	ACCOUNTS_PA YABLE	Check	9/14/2023		42692	RECONCILED	9/20/2023		45,175.00

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
32949	59290	ACCOUNTS_PA	Check	9/14/2023	ZEROEYES, INC	42522	RECONCILED	9/20/2023		\$ 33,500.00
	YABLE									
32976	59291	ACCOUNTS_PA	Check	9/14/2023	AT&T	41770	RECONCILED	9/19/2023		197.46
	YABLE									
32932	59292	ACCOUNTS_PA	Check	9/14/2023	GAUMARD SCIENTIFIC CO. INC	42687	RECONCILED	9/20/2023		155.00
	YABLE									
32954	59293	ACCOUNTS_PA	Check	9/14/2023	COUNTRYSIDE TRUCK SERVICE INC. SKILLS USA OHIO	41602	RECONCILED	9/18/2023		8,252.00
	YABLE									
32934	59294	ACCOUNTS_PA	Check	9/14/2023	AMERICAN EXPRESS ADVANCED GAS & WELDING	675	OUTSTANDING			275.00
	YABLE									
32923	59295	ACCOUNTS_PA	Check	9/14/2023	ALRO STEEL CORPORATION ELSEVIER	40915	RECONCILED	9/18/2023		6,297.00
	YABLE									
32931	59296	ACCOUNTS_PA	Check	9/14/2023	EQUIPARTS CORP	13407	RECONCILED	9/15/2023		1,338.13
	YABLE									
32920	59297	ACCOUNTS_PA	Check	9/14/2023	LBL PRINTING	41193	RECONCILED	9/15/2023		2,902.31
	YABLE									
32926	59298	ACCOUNTS_PA	Check	9/14/2023	POCKET NURSE ENTERPRISES, INC. INC	11447	RECONCILED	9/15/2023		1,243.65
	YABLE									
32981	59299	ACCOUNTS_PA	Check	9/14/2023	SHOP SUPPLY & TOOL CO., INC.	40596	RECONCILED	9/15/2023		458.21
	YABLE									
32959	59300	ACCOUNTS_PA	Check	9/14/2023	POCKET NURSE ENTERPRISES, INC. INC	13500	RECONCILED	9/15/2023		271.25
	YABLE									
32979	59301	ACCOUNTS_PA	Check	9/14/2023	EXSCAPE DESIGNS, LLC	10331	RECONCILED	9/15/2023		1,070.10
	YABLE									
32950	59302	ACCOUNTS_PA	Check	9/14/2023	R.E. MICHEL COMPANY INC	7258	RECONCILED	9/15/2023		646.80
	YABLE									
32957	59303	ACCOUNTS_PA	Check	9/14/2023	DAVID LEONE	41963	RECONCILED	9/15/2023		2,278.91
	YABLE									
32958	59304	ACCOUNTS_PA	Check	9/14/2023	ANDREW KELNER	12295	RECONCILED	9/15/2023		8,231.47
	YABLE									
32961	59305	ACCOUNTS_PA	Check	9/14/2023	CORY HUTTER	42507	RECONCILED	9/15/2023		252.88
	YABLE									
32960	59306	ACCOUNTS_PA	Check	9/14/2023	DAVID SPALL	42347	RECONCILED	9/15/2023		529.94
	YABLE									
32969	59307	ACCOUNTS_PA	Check	9/14/2023	DAWN BUBONIC	42337	RECONCILED	9/15/2023		227.17
	YABLE									
32956	59308	ACCOUNTS_PA	Check	9/14/2023	LISA SPROWLS	42585	RECONCILED	9/15/2023		416.59
	YABLE									
32918	59309	ACCOUNTS_PA	Check	9/14/2023		12967	RECONCILED	9/15/2023		16.82
	YABLE									
32962	59310	ACCOUNTS_PA	Check	9/14/2023		41755	RECONCILED	9/15/2023		225.80
	YABLE									



## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
32917	59311	ACCOUNTS_PA	Check	9/14/2023	MICHELLE RODEWALD	11544	RECONCILED	9/15/2023		\$ 214.06
32953	59312	ACCOUNTS_PA	Check	9/14/2023	JODI CLUTE	42493	RECONCILED	9/15/2023		257.04
32940	59313	ACCOUNTS_PA	Check	9/14/2023	CHRISTOPHER MITCHELL	41578	RECONCILED	9/15/2023		181.42
32942	59314	ACCOUNTS_PA	Check	9/14/2023	DOROTHY BENTLEY	40188	RECONCILED	9/15/2023		22.08
32921	59315	ACCOUNTS_PA	Check	9/14/2023	JEFF SLAVKOVSKY	13632	RECONCILED	9/15/2023		97.18
32936	59316	ACCOUNTS_PA	Check	9/14/2023	BRANDI HOLLAND	12270	RECONCILED	9/14/2023		50.00
32971	59317	ACCOUNTS_PA	Check	9/14/2023	ESC OF THE WESTERN RESERVE	41901	RECONCILED	9/15/2023		924.38
32989	59325	ACCOUNTS_PA	Check	9/15/2023	RAVENWOOD HEALTH	42221	RECONCILED	9/21/2023		13,440.00
33056	59326	ACCOUNTS_PA	Check	9/22/2023	CLEVELAND CLINIC FOUNDATION	8642	OUTSTANDING			1,100.00
33016	59327	ACCOUNTS_PA	Check	9/22/2023	GENE PTACHEK & SON	640	RECONCILED	9/26/2023		9,157.20
33059	59328	ACCOUNTS_PA	Check	9/22/2023	ROBERTS MEDICAL UNIFORM	42659	RECONCILED	9/26/2023		3,574.00
33002	59329	ACCOUNTS_PA	Check	9/22/2023	CITY OF PVILLE UTIL.	215	RECONCILED	9/28/2023		831.82
33030	59330	ACCOUNTS_PA	Check	9/22/2023	AT&T	171	RECONCILED	9/25/2023		518.36
33034	59331	ACCOUNTS_PA	Check	9/22/2023	FIRST COMMUNICATI ONS LLC	10610	RECONCILED	9/25/2023		99.53
33043	59332	ACCOUNTS_PA	Check	9/22/2023	SAM'S CLUB	8469	RECONCILED	9/29/2023		452.94
33048	59333	ACCOUNTS_PA	Check	9/22/2023	WEX BANK	41338	RECONCILED	9/26/2023		364.19
33021	59334	ACCOUNTS_PA	Check	9/22/2023	HOFFMAN CROW, INC	41917	RECONCILED	9/27/2023		3,260.00
33066	59335	ACCOUNTS_PA	Check	9/22/2023	PACIFIC ONESOURCE INC	41552	RECONCILED	9/28/2023		6,257.98
32998	59336	ACCOUNTS_PA	Check	9/22/2023	LINCOLN ELECTRIC CO.	984	RECONCILED	9/25/2023		4,159.18
33060	59337	ACCOUNTS_PA	Check	9/22/2023	PENN CARE INC	8957	RECONCILED	9/26/2023		995.00
33027	59338	ACCOUNTS_PA	Check	9/22/2023	BURMAX	482	RECONCILED	9/26/2023		3,912.53

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
33001	59339	YABLE	ACCOUNTS_PA	9/22/2023	COMPANY, INC. PLATTENBURG AND ASSOC., INC.	40994	RECONCILED	9/25/2023		\$ 2,500.00
33070	59340	YABLE	ACCOUNTS_PA	9/22/2023	VOCATIONAL RESEARCH INST	53	OUTSTANDING			299.00
33022	59341	YABLE	ACCOUNTS_PA	9/22/2023	GEAUGA MECHANICAL COMPANY, INC	11872	RECONCILED	9/26/2023		142.50
32997	59342	YABLE	ACCOUNTS_PA	9/22/2023	GENERAL PEST CONTROL CO. WM	11210	RECONCILED	9/29/2023		228.06
33047	59343	YABLE	ACCOUNTS_PA	9/22/2023	CORPORATE SERVICES INC ELBER SUPPLY	734	RECONCILED	9/28/2023		315.90
33006	59344	YABLE	ACCOUNTS_PA	9/22/2023	CB2 INDUSTRIES LLC	41457	RECONCILED	9/25/2023		1,532.06
33069	59345	YABLE	ACCOUNTS_PA	9/22/2023	FIRE-SAFETY SERVICE, INC. ROLL OFF INC.	42482	OUTSTANDING			2,650.00
33054	59346	YABLE	ACCOUNTS_PA	9/22/2023	PREMIER PAINT PAINTERS SUPPLY	40316	RECONCILED	9/27/2023		5,830.75
33045	59347	YABLE	ACCOUNTS_PA	9/22/2023	TOTAL QUALITY TESTING INC	11290	OUTSTANDING			420.00
33008	59348	YABLE	ACCOUNTS_PA	9/22/2023	UNIVERSITY HOSPITALS XEROX FINANCIAL SERVICES	1141	RECONCILED	9/28/2023		2,421.85
33038	59349	YABLE	ACCOUNTS_PA	9/22/2023	SYSCO FOOD SERVICES OF IMPERIALDADE	42143	RECONCILED	9/26/2023		4,785.77
33028	59350	YABLE	ACCOUNTS_PA	9/22/2023	NATIONAL ALLIANCE FOR MCMASTER-CARR SUPPLY CO.	40323	RECONCILED	9/29/2023		935.00
33053	59351	YABLE	ACCOUNTS_PA	9/22/2023	UNIVERSITY HOSPITALS XEROX FINANCIAL SERVICES	42189	OUTSTANDING			17.50
33035	59352	YABLE	ACCOUNTS_PA	9/22/2023	SYSCO FOOD SERVICES OF IMPERIALDADE	1081	RECONCILED	9/27/2023		4,698.21
33052	59353	YABLE	ACCOUNTS_PA	9/22/2023	NATIONAL ALLIANCE FOR MCMASTER-CARR SUPPLY CO.	8412	RECONCILED	9/28/2023		2,459.38
33049	59354	YABLE	ACCOUNTS_PA	9/22/2023	NATIONAL ALLIANCE FOR MCMASTER-CARR SUPPLY CO.	41932	RECONCILED	9/26/2023		2,445.95
33042	59355	YABLE	ACCOUNTS_PA	9/22/2023	NATIONAL ALLIANCE FOR MCMASTER-CARR SUPPLY CO.	41011	OUTSTANDING			250.00
33062	59356	YABLE	ACCOUNTS_PA	9/22/2023	LORAIN CTY COMMUNITY COLLEGE	10826	RECONCILED	9/26/2023		788.54
33037	59357	YABLE	ACCOUNTS_PA	9/22/2023	LORAIN CTY COMMUNITY COLLEGE	13647	RECONCILED	9/29/2023		1,650.25

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
32996	59358	ACCOUNTS_PA	YABLE	9/22/2023	BUNZL DISTRIBUTION MIDD CENTRAL	7024	RECONCILED	9/25/2023		\$ 1,353.97
33055	59359	ACCOUNTS_PA	YABLE	9/22/2023	HEMLY TOOL SUPPLY INC.	8616	OUTSTANDING			568.04
33039	59360	ACCOUNTS_PA	YABLE	9/22/2023	GORDON FOOD SERVICE	8479	RECONCILED	9/25/2023		1,448.64
33057	59361	ACCOUNTS_PA	YABLE	9/22/2023	COMDOC INC.	8170	RECONCILED	9/25/2023		503.28
33017	59362	ACCOUNTS_PA	YABLE	9/22/2023	AUTOBODY TOOL MART	12327	OUTSTANDING			149.57
33003	59363	ACCOUNTS_PA	YABLE	9/22/2023	AUBURN CAREER CENTER	499	RECONCILED	9/25/2023		135.00
33063	59364	ACCOUNTS_PA	YABLE	9/22/2023	ATEA	41911	OUTSTANDING			300.00
33005	59365	ACCOUNTS_PA	YABLE	9/22/2023	BENCO DENTAL CO	41892	RECONCILED	9/27/2023		1,455.46
33033	59366	ACCOUNTS_PA	YABLE	9/22/2023	SMOCKER BY BEXAR MFG CO	40974	RECONCILED	9/26/2023		256.75
33061	59367	ACCOUNTS_PA	YABLE	9/22/2023	4IMPRINT, INC.	10665	RECONCILED	9/26/2023		613.50
33031	59368	ACCOUNTS_PA	YABLE	9/22/2023	BOB'S GARAGE & TOWING IN	12402	OUTSTANDING			1,076.61
33018	59369	ACCOUNTS_PA	YABLE	9/22/2023	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	9/26/2023		37,032.68
33010	59370	ACCOUNTS_PA	YABLE	9/22/2023	SME	11554	RECONCILED	9/28/2023		3,255.00
33014	59371	ACCOUNTS_PA	YABLE	9/22/2023	O'REILLY AUTOMOTIVE, INC	40813	RECONCILED	9/29/2023		394.73
33036	59372	ACCOUNTS_PA	YABLE	9/22/2023	HUNTINGTON NATIONAL BANK	10092	RECONCILED	9/25/2023		937.51
33023	59373	ACCOUNTS_PA	YABLE	9/22/2023	AKRON DENTAL SOCIETY	42599	OUTSTANDING			1,215.00
33032	59374	ACCOUNTS_PA	YABLE	9/22/2023	UNIVERSITY HOSPITALS OCCUPATIONA L HEALTH	42424	RECONCILED	9/25/2023		201.00
33067	59375	ACCOUNTS_PA	YABLE	9/22/2023	STERICYCLE INC.,	8333	RECONCILED	9/27/2023		1,064.75
33044	59376	ACCOUNTS_PA	YABLE	9/22/2023	CHARDON OIL CO.	8287	RECONCILED	9/26/2023		2,167.24
33051	59377	ACCOUNTS_PA	YABLE	9/22/2023	NUTRISLICE INC	42703	RECONCILED	9/27/2023		1,920.00

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
33009	59378	ACCOUNTS_PA	Check	9/22/2023	MICHAEL P REED	42590	RECONCILED	9/28/2023		\$ 400.00
33020	59379	ACCOUNTS_PA	Check	9/22/2023	GARRETT STEFANCIN	42612	RECONCILED	9/26/2023		400.00
33004	59380	ACCOUNTS_PA	Check	9/22/2023	JESSICA HOLT	42625	OUTSTANDING			200.00
33046	59381	ACCOUNTS_PA	Check	9/22/2023	C.W. COURTNEY COMPANY	41930	RECONCILED	9/26/2023		720.00
33068	59382	ACCOUNTS_PA	Check	9/22/2023	DC BERGER EXCAVATING LLC	42704	RECONCILED	9/26/2023		35,000.00
33025	59383	ACCOUNTS_PA	Check	9/22/2023	JTO INC	42705	RECONCILED	9/26/2023		34,000.00
33024	59384	ACCOUNTS_PA	Check	9/22/2023	ALL WAYS CONSTRUCTION LLC	10905	RECONCILED	9/26/2023		15,858.00
33064	59385	ACCOUNTS_PA	Check	9/22/2023	COLD HARBOR BUILDING CO.	40097	RECONCILED	9/25/2023		19,917.68
33007	59386	ACCOUNTS_PA	Check	9/22/2023	GRAINGER	466	RECONCILED	9/26/2023		6,390.64
32999	59387	ACCOUNTS_PA	Check	9/22/2023	CHARTER COMMUNICATIONS	13042	RECONCILED	9/29/2023		85.05
32995	59388	ACCOUNTS_PA	Check	9/22/2023	CREDIT CARD OPERATION	41906	RECONCILED	9/25/2023		6,843.54
33041	59389	ACCOUNTS_PA	Check	9/22/2023	FA SOLUTIONS LLC	41342	RECONCILED	9/25/2023		3,156.76
33029	59390	ACCOUNTS_PA	Check	9/22/2023	OHIO SCHOOLS COUNCIL	812	RECONCILED	9/25/2023		5,964.00
33013	59391	ACCOUNTS_PA	Check	9/22/2023	MICRO CENTER AVR	4017	RECONCILED	9/25/2023		36,122.75
33040	59392	ACCOUNTS_PA	Check	9/22/2023	EXSCAPE DESIGNS, LLC	41963	RECONCILED	9/25/2023		3,700.00
33065	59393	ACCOUNTS_PA	Check	9/22/2023	WOLTERS KLUWER INC	10129	RECONCILED	9/25/2023		2,231.15
33026	59394	ACCOUNTS_PA	Check	9/22/2023	ELSEVIER	11447	RECONCILED	9/25/2023		1,983.99
33058	59395	ACCOUNTS_PA	Check	9/22/2023	CRILE ROAD HARDWARE	551	RECONCILED	9/25/2023		888.55
33011	59396	ACCOUNTS_PA	Check	9/22/2023	QUILL CORP	855	RECONCILED	9/25/2023		212.45
33015	59397	ACCOUNTS_PA	Check	9/22/2023	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	9/25/2023		18,686.30
33050	59398	ACCOUNTS_PA	Check	9/22/2023	SHOP SUPPLY & TOOL CO., INC.	7258	RECONCILED	9/25/2023		1,854.36

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
33000	59399	ACCOUNTS_PA YABLE	Check	9/22/2023	ADVANCED GAS & WELDING	13407	RECONCILED	9/25/2023		\$ 35,897.93
33012	59400	ACCOUNTS_PA YABLE	Check	9/22/2023	RE. MICHEL COMPANY INC	12295	RECONCILED	9/25/2023		1,633.10
33019	59401	ACCOUNTS_PA YABLE	Check	9/22/2023	ALRO STEEL CORPORATION	41193	RECONCILED	9/25/2023		5,683.10
<b>\$ 632,164.85</b>										
<b>Default Payment Type: Electronic</b>										
32911		ACCOUNTS_PA YABLE	Electronic	9/8/2023	STATE TEACHERS RETIREMENT	480	RECONCILED	9/9/2023		28,373.04
32993		ACCOUNTS_PA YABLE	Electronic	9/25/2023	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	9/30/2023		3,409.47
32992		ACCOUNTS_PA YABLE	Electronic	9/25/2023	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	9/30/2023		7,465.03
32991		ACCOUNTS_PA YABLE	Electronic	9/25/2023	Workers Comp	900950	RECONCILED	9/30/2023		979.80
32914		ACCOUNTS_PA YABLE	Electronic	9/8/2023	SERS	900926	RECONCILED	9/9/2023		1,137.12
32915		ACCOUNTS_PA YABLE	Electronic	9/12/2023	LAKE COUNTY SCHOOLS COUNCIL	999998	RECONCILED	9/30/2023		111,995.49
32994		ACCOUNTS_PA YABLE	Electronic	9/25/2023	STATE TEACHERS RETIREMENT	480	RECONCILED	9/30/2023		27,949.00
32909		ACCOUNTS_PA YABLE	Electronic	9/8/2023	Workers Comp	900950	RECONCILED	9/9/2023		1,033.54
32910		ACCOUNTS_PA YABLE	Electronic	9/8/2023	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	9/9/2023		3,584.11
32912		ACCOUNTS_PA YABLE	Electronic	9/8/2023	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	9/9/2023		8,333.36
33072		ACCOUNTS_PA YABLE	Electronic	9/29/2023	MEDICAL MUTUAL OF OHIO	999994	RECONCILED	9/30/2023		723.39
33071		ACCOUNTS_PA YABLE	Electronic	9/22/2023	SERS	900926	RECONCILED	9/23/2023		1,239.82
32913		ACCOUNTS_PA YABLE	Electronic	9/8/2023	BANK ONE/MEMO/FIC A	900693	RECONCILED	9/9/2023		15.50
<b>\$ 196,238.67</b>										
<b>\$ 828,403.52</b>										

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
<b>Type: REFUND</b>										
<b>Default Payment Type: Check</b>										
32982	59318 REFUND	Check		9/15/2023	DEPARTMENT OF VETERANS AFFAIRS	42695 RECONCILED	9/21/2023			\$ 454.12
32983	59319 REFUND	Check		9/15/2023	U.S. DEPARTMENT OF VETERANS AFFAIRS	42696 RECONCILED	9/22/2023			5,963.25
32984	59320 REFUND	Check		9/15/2023	U.S. DEPARTMENT OF VETERANS AFFAIRS	42697 RECONCILED	9/21/2023			755.00
32985	59321 REFUND	Check		9/15/2023	U.S. DEPARTMENT OF VETERANS AFFAIRS	42698 RECONCILED	9/21/2023			151.00
32986	59322 REFUND	Check		9/15/2023	U.S. DEPARTMENT OF VETERANS AFFAIRS	42699 RECONCILED	9/21/2023			123.00
32987	59323 REFUND	Check		9/15/2023	U.S. DEPARTMENT OF VETERANS AFFAIRS	42700 RECONCILED	9/22/2023			1,725.00
32988	59324 REFUND	Check		9/15/2023	JOMORRI TRAYLOR	42701 OUTSTANDING				1,074.22
<b>Type: PAYROLL</b>										
<b>Default Payment Type: PAYROLL</b>										
32990	0 PAYROLL			9/25/2023	AUBURN VOCATIONAL SCHOOL DISTR	RECONCILED	9/30/2023			217,711.49
32908	0 PAYROLL			9/8/2023	AUBURN VOCATIONAL SCHOOL DISTR	RECONCILED	9/9/2023			229,659.91
<b>Grand Total</b>										<b>\$ 447,371.40</b>
										<b>\$ 447,371.40</b>
										<b>\$ 1,286,020.51</b>

**Auburn Career Center**  
**Adult Workforce Education - Program Budget History Report**  
 Prepared: September 30, 2023

	Receivable FY24		FY24		FY23		FY22		FY21		FY20		FY19	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Programs														
Patient Centered Care (Nursing)	\$ 211,318	\$ 24,057	\$ 58,668	\$ 256,157	\$ 284,327	\$ 130,164	\$ 124,243	\$ 246,754	\$ 311,228	\$ 255,529	\$ 289,220	\$ 308,720	\$ 415,880	\$ 375,330
EMT Basic	\$ 200,056	\$ 68,892	\$ 71,076	\$ 203,547	\$ 184,032	\$ 124,243	\$ 97,103	\$ 111,177	\$ 111,177	\$ 78,269	\$ 38,603	\$ 49,188	\$ 41,562	\$ 66,473
EMT Paramedic	\$ 299,482	\$ 73,513	\$ 103,985	\$ 355,646	\$ 270,304	\$ 255,588	\$ 235,740	\$ 225,740	\$ 224,297	\$ 218,159	\$ 152,100	\$ 175,630	\$ 139,184	\$ 111,420
Adult Education (Hrly Programs)	\$ 40,000	\$ 2,586	\$ 556	\$ 72,050	\$ 19,605	\$ 20,928	\$ 14,674	\$ 18,383	\$ 18,383	\$ 10,644	\$ 7,906	\$ 3,727	\$ 8,780	\$ 3,505
Customized	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Customized - Telecommunicator	\$ 20,000	\$ -	\$ 21,961	\$ 36,000	\$ 18,888	\$ 34,023	\$ 27,557	\$ 59,262	\$ 51,923	\$ 51,923	\$ -	\$ -	\$ -	\$ -
Customized Machining - D.I.T	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,054	\$ 21,114	\$ 42,130	\$ 8,219	\$ -	\$ -	\$ -	\$ 3,824	\$ 2,851
HVAC Refrigeration	\$ 150,000	\$ 29,748	\$ 39,726	\$ 109,144	\$ 67,971	\$ 183,588	\$ 51,505	\$ 152,447	\$ 90,485	\$ 171,854	\$ 74,138	\$ 155,940	\$ 82,073	\$ 20,205
Ground Transportation Maintenance (Auto Tech)	\$ 23,000	\$ -	\$ 1,057	\$ 22,806	\$ (6,352)	\$ 3,559	\$ 82,924	\$ 30,193	\$ 38,422	\$ 27,591	\$ 42,388	\$ 22,523	\$ 54,633	\$ 11,956
DC and AC Electronic Circuits (Electrical)	\$ 80,000	\$ 48,638	\$ 8,823	\$ 73,886	\$ 35,032	\$ 82,924	\$ 16	\$ -	\$ -	\$ -	\$ 2,565	\$ 3,427	\$ 6,907	\$ 36,158
Manufacturing Operations (Indust Maint)	\$ -	\$ -	\$ -	\$ 289	\$ -	\$ 1,502	\$ -	\$ -	\$ 281	\$ -	\$ 60	\$ 45	\$ 2,728	\$ 2,640
Structural Systems (Facilities Management & Bldg Tech)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Manufacturing (Capstone (Machine Trades))	\$ 90,000	\$ 27,653	\$ 20,684	\$ 109,448	\$ 48,920	\$ 64,019	\$ 22,949	\$ 94,802	\$ 37,274	\$ 71,162	\$ 25,277	\$ 79,849	\$ 33,544	\$ 53,372
Gas Metal Arc Welding	\$ 75,000	\$ 34,537	\$ 24,390	\$ 128,213	\$ 80,246	\$ 74,429	\$ 45,409	\$ 107,055	\$ 48,564	\$ 116,325	\$ 28,379	\$ 90,680	\$ 53,372	\$ 53,372
Firefighter I	\$ 450,000	\$ 96,648	\$ 122,261	\$ 428,600	\$ 294,650	\$ 205,278	\$ 270,407	\$ 144,914	\$ 122,666	\$ 83,202	\$ 110,875	\$ 152,511	\$ 155,498	\$ 155,498
TIG Welding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certified Production Tech.	\$ 69,559	\$ 14,893	\$ 7,058	\$ 69,559	\$ 25,327	\$ 87,092	\$ 59,139	\$ 4,994	\$ 13,232	\$ 13,232	\$ -	\$ -	\$ -	\$ -
CTX	\$ -	\$ -	\$ -	\$ 109	\$ 109	\$ 6,615	\$ 6,615	\$ 144,632	\$ 65,641	\$ -	\$ -	\$ -	\$ -	\$ -
STNA	\$ 13,236	\$ -	\$ 300	\$ 13,236	\$ 22,945	\$ 6,758	\$ 7,313	\$ 10,272	\$ 10,953	\$ 20,132	\$ 8,687	\$ -	\$ -	\$ -
Dental Assistant	\$ 21,302	\$ 8,327	\$ 4,526	\$ 21,320	\$ 16,270	\$ 21,014	\$ 8,563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,742,954	\$ 429,491	\$ 485,072	\$ 1,900,310	\$ 1,324,348	\$ 1,331,109	\$ 1,146,980	\$ 1,464,951	\$ 1,037,543	\$ 1,001,588	\$ 814,874	\$ 1,190,891	\$ 974,442	\$ 216,449
Program Profit/Loss			\$ (55,580)		\$ 575,961		\$ 184,129		\$ 427,408		\$ 186,715		\$ 216,449	
Assessment	\$ 20,000	\$ 6,710	\$ 5,923	\$ 21,134	\$ 7,551	\$ 12,542	\$ 13,203	\$ 6,788	\$ 6,715	\$ 7,501	\$ 6,942	\$ 10,047	\$ 9,873	\$ 9,873
Miscellaneous Revenue	\$ 7,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275	\$ 9,938	\$ 11,023	\$ 20,565	\$ 20,565
Lifetime Learning/GED	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 2,000	\$ -	\$ 1,350	\$ 1,350	\$ -	\$ -	\$ -	\$ -
Resale	\$ -	\$ -	\$ -	\$ 74,975	\$ 73,590	\$ 99,899	\$ 75,473	\$ 81,538	\$ 58,886	\$ 63,651	\$ 56,818	\$ 73,556	\$ 53,793	\$ 53,793
One Stop	\$ 75,000	\$ 23,409	\$ 19,659	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 102,800	\$ 30,119	\$ 25,582	\$ 96,609	\$ 81,141	\$ 112,441	\$ 90,676	\$ 89,675	\$ 67,226	\$ 81,090	\$ 74,782	\$ 96,630	\$ 84,232	\$ 84,232
ABLE Profit/Loss			\$ 4,537		\$ 15,468		\$ 21,764		\$ 22,449		\$ 6,308		\$ 12,398	
Front Office														
Revenue	\$ 406,967	\$ 117,303	\$ 108,698	\$ 444,217	\$ 530,721	\$ 377,090	\$ 522,827	\$ 243,133	\$ 188,810	\$ 269,657	\$ 376,031	\$ 366,756	\$ 47,075	\$ 47,075
Salaries/Benefits	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447	\$ 27,447
Supplies	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100
Equipment	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482	\$ 1,482
Miscellaneous	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838	\$ 4,838
Total	\$ 406,967	\$ 117,303	\$ 147,566	\$ 444,217	\$ 831,570	\$ 377,090	\$ 764,625	\$ 243,133	\$ 188,810	\$ 269,657	\$ 376,031	\$ 366,756	\$ 47,075	\$ 47,075
Front Office Over/Under			\$ (30,262)		\$ (387,353)		\$ (387,535)		\$ (243,422)		\$ (129,047)		\$ (171,870)	
All Adult Workforce														
FYTD Advances Returned	\$ 2,252,721		\$ (81,305)		\$ 204,076		\$ (181,642)		\$ 206,436		\$ 63,976		\$ 114,000	
AYE Long Term Loan Balance Owed to Gen Fund			\$ 655,000		\$ 655,000		\$ 735,000		\$ 855,000		\$ 1,055,000		\$ 1,155,000	

**Auburn Career Center**  
**Monthly History Comparison-General Fund**  
**September 30, 2023**

	Monthly Comparison			Avg (Jtg)	Annual Comparison			Remain 2024	Budget Expended
	Sept FY22	Sept FY23	Sept FY24		Actual 2022	Actual 2023	Budget 2024		
<b>Revenue</b>									
Real Estate	\$ 2,964,245	\$ 3,073,294	\$ 3,087,689		\$ 6,605,096	\$ 6,722,749	\$ 6,572,230	\$ 3,484,541	47%
Tangible Personal (P/U)	\$ 177,761	\$ 178,430	\$ 256,816		\$ 377,333	\$ 325,973	\$ 433,644	\$ 176,828	59%
Foundation	\$ 607,294	\$ 565,685	\$ 578,069		\$ 2,447,733	\$ 2,632,320	\$ 3,087,177	\$ 2,509,108	19%
Homesend & Rollback	\$ 231,138	\$ -	\$ 1,994		\$ 902,060	\$ 920,149	\$ 914,966	\$ 912,972	0%
Other	\$ 365,918	\$ 126,617	\$ 406,140		\$ 576,420	\$ 759,416	\$ 1,078,040	\$ 671,900	38%
<b>Subtotal</b>	<b>\$ 4,346,356</b>	<b>\$ 3,944,026</b>	<b>\$ 4,330,707</b>		<b>\$ 10,908,642</b>	<b>\$ 11,360,607</b>	<b>\$ 12,086,057</b>	<b>\$ 7,755,350</b>	<b>36%</b>
<b>Expense</b>									
Salaries	\$ 984,208	\$ 1,016,619	\$ 987,437	0.2%	\$ 3,907,802	\$ 4,119,768	\$ 4,176,614	\$ 3,189,177	24%
Benefits	\$ 407,712	\$ 431,988	\$ 374,792	-3.6%	\$ 1,748,509	\$ 1,908,053	\$ 2,180,166	\$ 1,805,374	17%
Purchased Services	\$ 380,463	\$ 489,259	\$ 473,581	12.7%	\$ 1,299,549	\$ 1,368,524	\$ 1,478,006	\$ 1,004,425	32%
Supplies	\$ 174,448	\$ 243,815	\$ 236,801	18.4%	\$ 598,566	\$ 739,327	\$ 798,473	\$ 561,672	30%
Capital Outlay/Equipment	\$ 80,118	\$ 180,896	\$ 129,525	49%	\$ 249,307	\$ 546,551	\$ 500,000	\$ 370,475	26%
Other	\$ 43,812	\$ 52,035	\$ 51,331		\$ 140,188	\$ 142,885	\$ 147,172	\$ 95,841	35%
<b>Subtotal</b>	<b>\$ 2,070,760</b>	<b>\$ 2,414,612</b>	<b>\$ 2,253,467</b>		<b>\$ 7,943,920</b>	<b>\$ 8,825,107</b>	<b>\$ 9,280,431</b>	<b>\$ 7,026,964</b>	<b>24%</b>
Revenue/Expense (Operating Balance)	\$ 2,275,596	\$ 1,529,414	\$ 2,077,240		\$ 2,964,722	\$ 2,535,500	\$ 2,805,626		
<b>Other Uses</b>									
Bridged Reserve								\$ 1,486,046	
Advances Returned	\$ 241,452	\$ 27,525	\$ 390,312		\$ 247,614	\$ 27,525	\$ 390,312	\$ 390,312	
Advances Out	\$ -	\$ -	\$ -		\$ 27,525	\$ 390,312	\$ 100,000	\$ 100,000	
Transfers	\$ 168,747	\$ 280,907	\$ 280,676		\$ 955,353	\$ 1,368,237	\$ 1,343,105	\$ 1,343,105	
<b>Subtotal</b>	<b>\$ 72,705</b>	<b>\$ (253,383)</b>	<b>\$ 109,635</b>		<b>\$ (735,264)</b>	<b>\$ (1,731,024)</b>	<b>\$ (2,538,839)</b>	<b>\$ (2,538,839)</b>	
Beginning Cash	\$ 10,589,177	\$ 11,744,206	\$ 13,462,221		\$ 11,413,892	\$ 12,716,105	\$ 10,920,414	\$ 10,920,414	
Ending Cash	\$ 10,234,780	\$ 11,391,970	\$ 13,107,289		\$ 10,115,939	\$ 10,920,414	\$ 11,187,201	\$ 11,187,201	
Encumbrances	\$ 885,022	\$ 1,189,213	\$ 1,153,258		\$ 189,970	\$ 216,984			

This is an unaudited financial report.



**Auburn  
Career Center**



*Attachment Item #10*

*Five-Year Forecast*

*FY2024-2028*

**AUBURN CAREER CENTER - LAKE COUNTY**  
**Schedule Of Revenue, Expenditures and Change in Fund Balances**  
**Actual and Forecasted Operating Fund**

	ACTUAL			FORECASTED				
	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
	2021	2022	2023	2024	2025	2026	2027	2028
<b>Revenue:</b>								
1.010 General Property Tax (Real Estate)	6,279,207	6,605,096	6,722,749	6,572,230	6,572,558	6,572,887	6,573,215	6,573,544
1.020 Tangible Personal Property Tax	368,467	377,333	325,972	383,644	383,644	383,644	383,644	383,644
1.030 Income Tax	-	-	-	-	-	-	-	-
1.035 Unrestricted Grants-in-Aid	2,136,332	2,115,700	2,143,003	2,304,547	2,375,593	2,375,593	2,375,593	2,375,593
1.040 Restricted Grants-in-Aid	94,007	332,034	489,316	782,630	812,292	812,292	812,292	812,292
1.045 Restricted Federal Grants-in-Aid	-	-	-	-	-	-	-	-
1.050 State Share of Local Property Taxes	868,255	902,059	920,149	914,966	919,541	924,139	928,759	933,403
1.060 All Other Revenues	354,538	264,016	723,811	913,040	821,170	778,882	736,171	743,533
<b>1.070 Total Revenues</b>	<b>10,100,808</b>	<b>10,596,238</b>	<b>11,325,000</b>	<b>11,871,057</b>	<b>11,884,798</b>	<b>11,847,436</b>	<b>11,809,674</b>	<b>11,822,008</b>
<b>Other Financing Sources:</b>								
2.010 Proceeds from Sale of Notes	-	-	-	-	-	-	-	-
2.020 State Emergency Loans and Advancements	-	-	-	-	-	-	-	-
2.040 Operating Transfers-In	-	-	-	-	-	-	-	-
2.050 Advances-In	230,637	247,614	27,525	390,312	100,000	100,000	100,000	100,000
2.060 All Other Financing Sources	113,709	312,405	35,605	165,000	1,500	1,500	1,500	1,500
<b>2.070 Total Other Financing Sources</b>	<b>344,345</b>	<b>560,019</b>	<b>63,130</b>	<b>555,312</b>	<b>101,500</b>	<b>101,500</b>	<b>101,500</b>	<b>101,500</b>
<b>2.080 Total Revenues and Other Financing Sources</b>	<b>10,445,153</b>	<b>11,156,257</b>	<b>11,388,130</b>	<b>12,426,369</b>	<b>11,986,298</b>	<b>11,948,936</b>	<b>11,911,174</b>	<b>11,923,508</b>
<b>Expenditures:</b>								
3.010 Personnel Services	3,894,760	3,907,802	4,119,767	4,176,614	4,255,886	4,336,743	4,419,218	4,503,341
3.020 Employees' Retirement/Insurance Benefits	1,763,190	1,748,509	1,908,052	2,237,432	2,304,153	2,477,757	2,667,654	2,875,455
3.030 Purchased Services	1,350,495	1,299,549	1,368,524	1,710,655	1,796,188	1,885,997	1,980,297	2,079,312
3.040 Supplies and Materials	566,140	598,565	739,328	1,035,058	1,086,811	1,141,151	1,198,209	1,258,119
3.050 Capital Outlay	206,831	249,306	546,551	540,000	540,000	540,000	540,000	540,000
3.060 Intergovernmental	-	-	-	-	-	-	-	-
<b>Debt Service:</b>								
4.010 Principal-All (History Only)	-	-	-	-	-	-	-	-
4.020 Principal-Notes	-	-	-	-	-	-	-	-
4.030 Principal-State Loans	-	-	-	-	-	-	-	-
4.040 Principal-State Advancements	-	-	-	-	-	-	-	-
4.050 Principal-HB 264 Loans	-	-	-	-	-	-	-	-
4.055 Principal-Other	-	-	-	-	-	-	-	-
4.060 Interest and Fiscal Charges	-	-	-	-	-	-	-	-
4.300 Other Objects	131,775	140,187	142,885	397,172	151,587	156,134	160,818	165,643
<b>4.500 Total Expenditures</b>	<b>7,913,191</b>	<b>7,943,918</b>	<b>8,825,108</b>	<b>10,096,930</b>	<b>10,134,624</b>	<b>10,537,783</b>	<b>10,966,196</b>	<b>11,421,870</b>
<b>Other Financing Uses</b>								
5.010 Operating Transfers-Out	864,223	955,354	1,368,237	1,343,105	1,559,005	1,570,856	1,332,026	1,097,973
5.020 Advances-Out	256,783	27,525	390,312	100,000	100,000	100,000	100,000	100,000
5.030 All Other Financing Uses	0	0	0	0	0	0	0	0
5.040 Total Other Financing Uses	1,121,006	982,879	1,758,549	1,443,105	1,659,005	1,670,856	1,432,026	1,197,973
<b>5.050 Total Expenditures and Other Financing Uses</b>	<b>9,034,197</b>	<b>8,926,797</b>	<b>10,583,657</b>	<b>11,540,036</b>	<b>11,793,630</b>	<b>12,208,639</b>	<b>12,398,222</b>	<b>12,619,843</b>
<b>6.010 Excess of Rev &amp; Other Financing Sources over (under) Expenditures and Other Financing Uses</b>	<b>1,410,956</b>	<b>2,229,460</b>	<b>804,473</b>	<b>886,334</b>	<b>192,668</b>	<b>-259,703</b>	<b>-487,048</b>	<b>-696,335</b>
<b>Cash Balance July 1 - Excl Proposed Renewal/ Replacement and New Levies</b>								
7.010	6,475,522	7,886,478	10,115,938	10,920,411	9,290,699	9,483,367	9,223,665	8,736,617
<b>7.020 Cash Balance June 30</b>	<b>7,886,478</b>	<b>10,115,938</b>	<b>10,920,411</b>	<b>11,806,745</b>	<b>9,483,367</b>	<b>9,223,665</b>	<b>8,736,617</b>	<b>8,040,282</b>
8.010 Estimated Encumbrances June 30	95,885	189,870	216,984	170,000	170,000	170,000	170,000	170,000
<b>Reservation of Fund Balance</b>								
9.010 Textbooks and Instructional Materials	-	-	-	-	-	-	-	-
9.020 Capital Improvements (Facility Projects)	-	-	-	1,030,000	-	-	-	-
9.030 Budget Reserve (Pending Litigation)	-	-	-	1,486,046	-	-	-	-
9.040 DPIA	-	-	-	-	-	-	-	-
9.045 Fiscal Stabilization	-	-	-	-	-	-	-	-
9.050 Debt Service	-	-	-	-	-	-	-	-
9.060 Property Tax Advances	-	-	-	-	-	-	-	-
9.070 Bus Purchases	-	-	-	-	-	-	-	-
9.080 Subtotal	-	-	-	2,516,046	-	-	-	-
<b>Fund Balance June 30 for Certification of Appropriations</b>	<b>7,790,593</b>	<b>9,926,068</b>	<b>10,703,428</b>	<b>9,120,699</b>	<b>9,313,367</b>	<b>9,053,665</b>	<b>8,566,617</b>	<b>7,870,282</b>
<b>Rev from Replacement/Renewal Levies</b>								
11.010 Income Tax - Renewal	-	-	0	0	0	0	0	0
11.020 Property Tax - Renewal or Replacement	-	-	0	0	0	0	0	0
11.300 Cumulative Balance of Replacement/Renewal Levies	-	-	0	0	0	0	0	0
<b>Fund Balance June 30 for Certification of Contracts, Salary and Other Obligations</b>	<b>7,790,593</b>	<b>9,926,068</b>	<b>10,703,428</b>	<b>9,120,699</b>	<b>9,313,367</b>	<b>9,053,665</b>	<b>8,566,617</b>	<b>7,870,282</b>
<b>Revenue from New Levies</b>								
13.010 Income Tax - New	-	-	0	0	0	0	0	0
13.020 Property Tax - New	-	-	0	0	0	0	0	0
13.030 Cumulative Balance of New Levies	-	-	0	0	0	0	0	0
14.010 Revenue from Future State Advancements	-	-	-	-	-	-	-	-
<b>15.010 Unreserved Fund Balance June 30</b>	<b>7,790,593</b>	<b>9,926,068</b>	<b>10,703,428</b>	<b>9,120,699</b>	<b>9,313,367</b>	<b>9,053,665</b>	<b>8,566,617</b>	<b>7,870,282</b>

Comments: See accompanying notes for assumptions.

# Auburn Career Center



**Five-Year Forecast Assumptions FY24-28 (Summary)  
Submitted November 2023**

## **The District:**

Auburn Career Center is officially a Vocational School District within the definition of Ohio Revised Code and is comprised of ten participating districts in Lake and Geauga County. Those districts include: Berkshire, Cardinal, Chardon, Kenston, Fairport, Kirtland, Madison, Painesville City, Riverside and Perry Local.

## **Overview:**

This financial forecast for the general operating fund is prepared according to the requirements legislated by HB412 and the district has prepared financial forecasts as a routine for many years and believes it is a valuable management tool. This forecast is an estimate of the most probable financial position, results of operations and changes in financial position for the five-year period. "Most probable" means that the assumptions have been evaluated by management and that the forecast is based upon management's judgment of the most likely set of conditions and its most likely course of action. "Most probable" is not used in a mathematical or statistical sense.

## **Summary Notes:**

### **Revenue:**

- Geauga and Lake County completed the sexennial tax value updates in 2017 and 2018 respectively. The triennial updates for Geauga and Lake County were completed in 2020 and 2021 respectively. Therefore, the next full reappraisal will be 2023 for Geauga County and 2024 for Lake County. The overall total district property assessed valuation for calendar year 2022 – collection 2023 is \$5,362,487,970, which is comprised from Lake County (\$2,891,399,260), Geauga County (\$2,466,170,450) and Trumbull County (\$4,918,260) respectively. Based on certification of the Lake County Auditor, projections are calculated based upon 94% of the total property valuation.
- Auburn continues to operate from the original 1.5 inside mills allocated upon the creation of the vocational school. Inside millage is millage provided by the Constitution of the State of Ohio and is levied without a vote of the people. It is called inside millage because it is "inside" the law. Another name would be un-

voted millage. The Constitution allows for 10 mills of inside millage to be distributed among local governments.

- HB59 removed property rollback reimbursement on any new levies approved in November 2013 and thereafter. However, local tax collections will offset on any new levies.
- **Pending Legislation:** *the Ohio House of Representatives passed HB187 on October 11<sup>th</sup>. This bill is known as the Ohio Homeowners Relief Act, it is a legislative response to the recent significant increases in property values resulting in much higher property taxes. This has now been sent to the Senate for further approval. No effects of this legislative change has been forecasted at this time*
- Foundation levels in FY2024 are projected at the current funding levels provided by the Ohio Department of Education and the Office of Budget and Management. Also, shown in this line item are casino revenue, adjustments/ transfers and the workforce incentive & credential reimbursement.
- Unrestricted/Restricted Grants-in-Aid levels are reflecting years three and four of the six-year phase-in of the **Fair School Funding Plan**. The **Fair School Funding Plan** is a system for funding schools that can be broken down into three main components: the base cost; the state and local share; and additional targeted assistance/categorical aid.
- This new funding formula implements “direct” funding for Community Schools, STEM Schools, Scholarship programs and Open Enrollment which means the funds are sent to where the students are educated vs. where they reside. This change will affect both the revenue and expenditures for school districts.
- Additionally, the budget bill moved the Student Wellness funding from fund 467 into the general fund. It is deemed restricted funding and is shown in Line 1.045 of the forecast.
- Adult Workforce continues to excel and we are seeing continued growth in programming. The balance still owed to the general fund at of the end of FY2023 was \$655,000. The five-year forecast reflects a payback schedule of \$100,000 per year for FY2024-FY2028. However, this is analyzed at the end of each fiscal year to determine if the transfer of additional funds are feasible. The \$100,000 per year will continue to be assumed beyond FY2028 and, until such time the advances have been totally repaid to the general fund.
- All other revenues consist of rental income, miscellaneous receipts but largely interest income. After years of dismal interest rates, we have realized a substantial increase in our interest income. In a recent Forbes publication, Fed officials expect rates to sit at 5.6% at year’s end, 5.1% by the end of 2024 and 3.9% by the end of 2025.

- Line 2.060 previously included revenue from the sale student built homes. FY2023 and beyond no longer reflect this source of revenue as the district is no longer building homes effective the 2020-2021 school year.

### **Expense:**

- FY2024 salaries reflect the reduction of 2.5 teaching positions due to changes in the academic offerings and a .5 increase in the non-teaching positions by adding a half time teacher assistant. All projected years assume only step and educational advancements that are projected at 2%.
- In March, 2021, the Lake County School Healthcare Council approved that the rate setting period coincide with the Benefit Period of January 1<sup>st</sup> to December 31<sup>st</sup>, effective January 1, 2022. Therefore, going forward we will realize a mid-year premium rate change. For FY2024, estimates reflect a 5.0% increase in premiums from July-December and a 6.54% increase from January-June. The second half of FY2025 and all remaining years are projected with a conservative 10% increase based on industry and inflationary trends.
- In April 2023, Lake County School Council approved a fourth healthcare premium holiday. The forecast reflects the reduction in July 2023.
- For FY2024, Purchased Services has been projected with a 40% increase when compared to FY2023. I attribute this to the ongoing inflationary increases. The remaining years are reflecting a 5% inflationary increase.
- For FY2024, Supplies has been projected with a 40% increase when compared to FY2023. . I attribute this to the ongoing inflationary increases. Additionally, FY2025-FY2028 reflect a 5% inflationary increase.
- For FY2024-FY2028, Capital Outlay reflects \$540,000 per year for technology maintenance, and equipment purchases. The increase is necessary based on the trend we have seen over the last several years. We continue to use the Perkins grant for program equipment upgrades; however, these funds continue to be reduced resulting in the need to shift the burden back to the general fund.
- Other objects include expenditures such as liability insurance, county auditor fees, state auditor fees, membership dues and other miscellaneous expenditures.
- Advances are paid out in the current fiscal year to avoid any deficit fund balances at year-end. The advances are returned the following fiscal year. The result is a net of zero. (i.e.: refer to line 5.02 in fiscal year 2023 and line 2.05 in fiscal year 2024).
- Operating Transfers Out:  
Debt will continue to be paid from the general fund for the two roof replacement projects totaling \$5.1 million in bond issues, which included \$1.060 million for

HB264 energy improvements. Debt repayment for the Industrial Arts Facility is also included for a \$600,000 bond issue. Debt repayment for the \$1.745 million bond issuance for the B-wing roof replacement and TLC parking lot replacement. Debt repayment for the \$1.3 million bond issuance for the Horticulture parking lot, main building window replacement, an outside classroom, other miscellaneous furnishing and equipment. Debt repayment for the \$3.1 million lease purchase agreement for the Public Fire Safety facility. The following tables reflect the debt repayment schedule and maturity:

FISCAL YR.	TOTAL PRINCIPAL/INTEREST
2024	\$1,010,419
2025	\$1,009,005
2026	\$1,020,856
2027	\$782,026
2028	\$547,973

BOND	MATURITY
\$2,800,000	6/1/2026
\$2,300,000	6/1/2027
\$ 600,000	6/1/2027
\$1,300,000	6/1/2030
\$1,745,000	12/1/2033
\$3,100,000	6/1/2037

- Additionally, line 5.010 and 5.020 include projections of transfers to the Capital Improvement fund, Principal fund and Food Service.
- Reservation of Fund Balance:
  - FY2024 reflects \$1.486 million that has been placed on line 9.030 preserving the funds as parties await final direction from the Lake County Courts as to the method of disbursement. Discussion on this matter continue between the parties so an adjustment may be necessary.
  - Additionally, FY2024 reflects \$1.03 million to preserve funds for three (3) separate capital improvement projects and the district phone replacement.
- Note: No assumption has been reflected in this forecast for the 8<sup>th</sup> period stipend grievances for SY2021-2022 and SY2022-2023.

**Auburn  
Career Center**



*Attachment Item #12*

*Ohio Facilitates  
Construction  
Commission Career  
Technical Construction  
Program*



November 6, 2023 Via DocuSign

Superintendent Dr. Brian Bontempo  
[bbontempo@auburncc.org](mailto:bbontempo@auburncc.org)  
Auburn Vocational School District  
8140 Auburn Road  
Concord, Ohio 44077

RE: Career Technical Construction Program - Certification of Conditional Approval & Project Agreement

Dear Board of Education Members:

On behalf of the Ohio Facilities Construction Commission (Commission), this letter serves to formally notify you that the Commission's Executive Director approved the recommendation for your Career Technical Construction project on **November 6, 2023**.

**This letter serves as official certification of conditional approval by the State**

Your Board of Education **must complete the following steps within 30 days of the date of the conditional award:**

1. Approve the resolution accepting the conditional award. If the project is being completed at an associated school district, the resolution must be completed by the Boards of Education of both the lead planning district and the associated district where the project will be located;
2. Districts must move local funds to a dedicated special cost center within the fund(s) where the local funding originates (i.e., 001, 003, etc.) to validate commitment of local funds and allow for unique tracking of the financial activity for this program. To validate this, the District must provide the Commission a Cash Summary Report and Local Funding Validation Form validating the district has committed the required local funds to the project by moving those funds to a dedicated special cost center; and
3. Sign and return the project agreement.

The resolution of conditional award, evidence of local share of funding, and signed project agreement must be returned to the Commission within 30 days of the date of the conditional approval or the conditional approval may be revoked.

Sincerely,

DocuSigned by:

A handwritten signature in blue ink that reads "Sherry Williamson".

Sherry Williamson  
Executive Director

/jsp

pc: Eric Walter, [ewalter@dworkenlaw.com](mailto:ewalter@dworkenlaw.com)  
Sherry Williamson, [swilliamson@auburncc.org](mailto:swilliamson@auburncc.org)  
File





**Facilities  
Construction  
Commission**

## **SCOPE OF THE PROJECT**

### **BENEFICIARY**

**Auburn Vocational School District (Lake)**

*for*

**Auburn Career Center**

### **VALIDATED SCOPE:**

Renovate 9,000 sf for Patient Care Technician (JM), STNA (JM) and Exercise Science (J6) to accommodate 72 new students.

<b>AWARD AMOUNT:</b>	<b>\$4,261,092</b>
<b>LOCAL SHARE:</b>	<b>\$ 299,700</b>
<b>PROJECT BUDGET:</b>	<b>\$4,560,792</b>

### **DISTRICT CONTRIBUTIONS:**

**Contingency:**           **\$299,700**

**In Kind Donations:**   **\$    -0-**

**Total Budget of \$4,560,792 includes \$753,103 for equipment**



**RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD TO ENTER INTO A RESOLUTION OF ACCEPTANCE IN THE OHIO FACILITIES CONSTRUCTION COMMISSION CAREER TECHNICAL CONSTRUCTION PROGRAM**

WHEREAS, the Board of Education of the Auburn Vocational School District, Lake County, Ohio, met in a \_\_\_\_\_ session on \_\_\_\_\_ and adopted the following Resolution.

WHEREAS, the Commission's Executive Director conditionally approved the award of:

Renovate 9,000 sf for Patient Care Technician (JM), STNA (JM) and Exercise Science (J6) to accommodate 72 new students.

<b>AWARD AMOUNT:</b>	<b>\$4,261,092</b>
<b>LOCAL SHARE:</b>	<b>\$ 299,700</b>
<b>PROJECT BUDGET:</b>	<b>\$4,560,792</b>

WHEREAS, the 30 day time limitation has not elapsed since the Executive Director's conditional approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Auburn Vocational School District, Lake County, Ohio that the conditional approval as granted by the Commission's Executive Director for the Career Technical Construction Program project be hereby accepted. The District will need to secure the local share in a dedicated special cost center within the fund(s) where the local funding originates (i.e., 001, 003, etc.) before the Project Agreement is executed.

Upon the roll call on the passage of the Resolution, the vote was as follows:

\_\_\_\_\_, President \_\_\_\_\_, Vice President

\_\_\_\_\_

\_\_\_\_\_

The foregoing is a true and correct excerpt from the minutes of the \_\_\_\_\_ meeting of \_\_\_\_\_ of the Board of Education of the Auburn Vocational School District, Lake County Ohio showing the passage of the resolution set forth.

\_\_\_\_\_  
Superintendent – **Dr. Brian Bontempo** \_\_\_\_\_ Date

\_\_\_\_\_  
Board President – **Eric Walter** \_\_\_\_\_ Date

\_\_\_\_\_  
Treasurer – **Sherry Williamson** \_\_\_\_\_ Date



## CAREER TECHNICAL CONSTRUCTION PROGRAM

### PROJECT AGREEMENT

#### Auburn Career Center (Lake)

This Agreement is entered into by and between the Board of Education of the **Auburn Vocational School District** (Beneficiary), and the State of Ohio (State), acting by and through the **Ohio Facilities Construction Commission** (Commission), a state agency organized and operating under Ohio Revised Code (ORC) Chapter 123 (the Commission and the Beneficiary, collectively, the Parties). This Agreement becomes effective upon the date it is signed by all of the Parties (Effective Date).

#### RECITALS

1. The Commission is a body corporate and politic, an agency of state government and an instrumentality of the State, performing essential governmental functions of the State, duly created, existing and operating under and by virtue of ORC Chapter 3318.
2. In accordance with ORC Section 3318.31, the Commission may make and enter into all contracts, commitments and agreements, and execute all instruments necessary or incidental to the performance of its duties.
3. The American Rescue Plan Act (ARPA) (Pub. L. No. 117-2), signed into law March 11, 2021, established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), and appropriated \$350 billion in state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.
4. The State was directly allocated and accepted \$5.3 billion in SLFRF relief as federal award identification number SLFRP0130 from the United States Department of the Treasury (Treasury).
5. The 135th General Assembly of the State of Ohio in House Bill No. 33 Section 287.20 (HB 33) appropriated \$200 million in SLFRF funds to the Commission to finance all or a portion of the capital facilities costs associated with Career Technical Construction Projects.
6. The Beneficiary has submitted an application requesting funds for a project for the construction, reconstruction, renovation, remodeling, or addition to career technical facilities.
7. The Executive Director of the Commission has determined that the Beneficiary's project identified in Section 2.2 (Project) below meets all requirements of HB 33 and the Commission's Guidelines, and subject to the fulfillment of certain conditions, has approved the expenditure for the Project.

In consideration of the mutual promises and covenants set forth in the Agreement, the Parties agree as follows:

**1. Identification** *(Lead & Associate, if applicable)*

**Beneficiary Information**

**Auburn Vocational School District  
8140 Auburn Road  
Concord, Ohio 44077**

**Superintendent Dr. Brian Bontempo  
bbontempo@auburncc.org**

**The Beneficiary represents and warrants that it has authority to enter into and sign this Agreement.**

**1.1 Notices for Official Correspondence**

All communications required or permitted to be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been properly given if hand delivered; sent by U.S. registered or certified mail, postage prepaid; or via electronic mail with evidences of receipt.

a) with respect to the Commission:

**Ohio Facilities Construction Commission  
30 West Spring Street, 4<sup>th</sup> Floor  
Columbus, Ohio 43215  
Attention: Executive Director**

b) with respect to the Beneficiary:

**Auburn Vocational School District  
8140 Auburn Road  
Concord, Ohio 44077  
Attention: Superintendent**

The Parties may modify the designation and notice address upon giving reasonable prior written notice to the other party listed above.

**2. Project Information**

**2.1 Project Location**

**Auburn Career Center (Lake)**

**2.2 Project Description**

The Beneficiary plans to use the award:

**Renovate 9,000 sf for Patient Care Technician (JM), STNA (JM) and Exercise Science (J6) to accommodate 72 new students.**

### 3. Financial Considerations

#### 3.1 Award Amount

The Commission agrees to provide an Award of **Four Million Two Hundred Sixty-One Thousand Ninety Two Dollars (\$4,261,092)** to the Beneficiary. The Award Amount represents the State's total obligation to the Project. The Beneficiary is responsible for all funding necessary for the Project in excess of the Award Amount.

#### 3.2 Project Budget

The total cost of the Project is estimated to be **Four Million Five Hundred Sixty Thousand Seven Hundred Ninety-Two Dollars (\$4,560,792)**. The total cost of the Project is comprised of both Awarded and Local Funds.

#### 3.3 Local Funding

The Beneficiary must demonstrate to the satisfaction of the Commission that it has committed local funding to the Project totaling **Two Hundred Ninety Nine Thousand Seven Hundred Dollars (\$299,700)**, including contingency of **Two Hundred Ninety Nine Thousand Seven Hundred Dollars (\$299,700)** and in-kind monetary donations of **Zero Dollars (\$0-)**. The Beneficiary must also contribute equipment as detailed in the application and validated by the Commission.

#### 3.4 Full Funding

The Beneficiary acknowledges that full funding occurs when it can demonstrate, to the satisfaction of the Commission, that contributed funds and equipment have been raised to cover the difference between the Project Budget set forth in Section 3.2 and the Award Amount set forth in Section 3.1 (Full Funding).

#### 3.5 Appropriation Intent

The funds under this Agreement shall be used by the Beneficiary for capital improvements that meet the requirements, intent and purpose of the fund appropriation and the scope of work detailed in Section 2 of this Project Agreement.

Appropriations made for buildings and structures, including remodeling and renovations, are limited to the following:

- a) buildings and structures, which includes construction, demolition, complete heating and cooling, lighting, and lighting fixtures, and all necessary utilities, ventilating, plumbing, sprinkling, water and sewer systems, when such systems are authorized or necessary;
- b) architectural, engineering, and professional services expenses directly related to the project;
- c) machinery that is a part of the structures at the time of initial acquisition or construction;
- d) acquisition, development, and deployment of new computer systems, including the redevelopment or integration of existing and new computer systems, but excluding regular or ongoing maintenance or support agreements; and
- e) equipment that meets all the following criteria:
  - i) the equipment is necessary to deliver the career technical program;
  - ii) the equipment is essential in bringing the facility up to its intended use;
  - iii) the unit cost of the equipment, and not the individual parts of a unit, is about \$100 or more;
  - iv) the equipment has a useful life of five (5) years or more; and
  - v) the equipment is necessary for the functioning of the particular facility or Career Technical Program or project.
- f) Other non-construction or soft costs identified as allowable in the Ohio School Design Manual (OSDM), excluding contingency.

No equipment shall be paid for from these appropriations that is not an integral part of or directly related to the basic purpose or function of a facility or project for which moneys are appropriated.

An inventory list shall be kept of all fixtures, furniture and equipment. Items listed on the inventory shall be kept, and shall remain in good repair, for the Term of this Agreement. If an item cannot be repaired, it shall be replaced in kind.

#### 3.6 Fiscal Management of Project

The Beneficiary is responsible for the financial management of the Project. The Beneficiary will comply with, or cause compliance with, all appropriate accounting and budgeting procedures in accordance with generally accepted accounting principles, consistently applied and all requirements for reporting.

### **3.7 Disbursement of Awarded Funds**

The Commission's disbursement of the Award Amount is on a draw basis with an initial disbursement of 25% of the award amount at the time of the Project Agreement execution. The remaining 75% will be disbursed at the completion of the Construction Document Phase/the first Guaranteed Maximum Price (GMP) Phase, at the discretion of the Commission.

### **3.8 Obligation of Awarded Funds**

The Beneficiary must obligate the awarded funds by September 30, 2024, unless an extension is approved by the Commission. Any unobligated funds must be returned to the Commission by October 15, 2024, unless an extension is approved by the Commission.

### **3.9 Liquidation of Award Funds**

The Beneficiary must liquidate all obligations by September 30, 2026, unless an extension is approved by the Commission. Any unliquidated funds must be returned to the Commission within 60 days of completion of construction or by October 15, 2026, whichever is earlier, unless an extension is approved by the Commission.

## **4. Real Estate and Construction**

### **4.1 Local Administration**

The Beneficiary is responsible for all construction services for the Project, including construction administration. Projects are administered solely by the Beneficiary. The design, bidding, construction contract award, construction management, construction claims management, and project closeout are the responsibility of the Beneficiary. All projects are required to have the design and bid documents prepared by a design professional licensed to practice in Ohio. The Commission is not a party to design professional contracts, construction contracts, construction manager at risk contracts, design-build contracts or other consultant contracts engaged by the Beneficiary to facilitate their Project. The Beneficiary is responsible for handling and resolving any problems or issues that may arise from work performed under the Project's contracts.

### **4.2 Contracts and Permits**

The Beneficiary represents and warrants that it has the full authority to contract with appropriate persons for the design and construction of the Project. The Beneficiary shall secure all necessary permits and/or licenses related to the Project.

### **4.3 Project Start Date**

Within 60 days of the execution of the Project Agreement, the Beneficiary shall enter into contract with a design or construction professional for the Project (Start Date). Failure to enter into a design or construction contract by the Project Start Date is an event of default (see section 9.1) and may serve as cause for the State's termination of the award appropriation.

### **4.4 Completion Date**

The Beneficiary represents and warrants that it will cause the Project to be constructed with reasonable speed and dispatch and reasonably adhere to the submitted project schedule. The completion date of the Project is no later than September 30, 2026, unless extended by the Commission (Completion Date).

### **4.5 Restrictions of Record on Property**

Unless otherwise permitted by the Commission and modified by supplemental conditions to the Agreement, the Beneficiary represents and warrants that there are not now, and there will not be, any restrictions of record with respect to the Facility or the Project, including without limitation, any encumbrances, liens or other matters, which would interfere with or otherwise impair the use of the Facility or the rights and obligations granted by the Beneficiary to the Commission in this Agreement.

The Beneficiary represents and warrants that it is the either fee simple owner or owner of a leasehold interest of the premises on which the Facility is located, as described in Section 2.1 of this Agreement.

## 5. Operations and Maintenance

### 5.1 Operations and Maintenance

The Beneficiary is solely responsible for and shall pay, or cause to be paid, all operating and maintenance costs of the Facility over the term of the Agreement. The Beneficiary is solely responsible for any enforcement of warranties or guarantees related to the Project over the term of the Agreement. The Beneficiary shall maintain and keep the Facility in good order and repair, and shall use the Facility for educational purposes.

### 5.2 Ownership

The Beneficiary shall own or have the right or option to use and occupy any facility that is purchased, constructed, or modified by funds received for the Project.

## 6. Risk Management

### 6.1 Indemnification

To the extent allowed under applicable law, the Beneficiary shall hold harmless and indemnify the Commission and the State from any and all obligations, costs, fees, penalties, expenses (including attorney fees), damages, liabilities, claims, actions or causes of action arising from the Project or out of the use, operation, repair and maintenance of the Facility.

The Beneficiary shall immediately notify the Commission in writing of Beneficiary's receipt of notification of a claim by any third party which would be subject to indemnification hereunder and shall cooperate with the Commission and/or its legal representative in defending such claim.

Notwithstanding any other provision of this Agreement to the contrary, the terms of this Section 6.1 shall survive the expiration or earlier termination of this Agreement.

### 6.2 Property and Liability Insurance

Unless otherwise stated, the Beneficiary shall maintain, or cause to be maintained, at no cost to the Commission and the State, commercial general liability insurance, builders risk insurance, and property insurance to insure the Commission and the State in an amount and type determined by a qualified risk assessor to be sufficient to cover the full replacement costs of improvements funded, in whole or in part, by the State, and the bodily injury, property damage, personal injury, advertising injury and employer's liability exposures of the Beneficiary. Unless otherwise stated, such insurance shall remain in force at all times from the Effective Date of the Agreement through the term of this Agreement.

## 7. Term

### 7.1 Term

This Agreement commences on the Effective Date and, unless otherwise terminated as provided in this Agreement, expires when the closeout report is finalized as detailed in Section 8.2 of this Agreement (the Term).

## 8. Legal Compliance

### 8.1 General

This Agreement or any actions taken under are subject to Chapter 153 of the ORC. The Beneficiary affirmatively represents and warrants that it shall comply with this Agreement and with all applicable federal, state, and local laws and regulations, including, but not limited to:

- a) Federal requirements of ARPA SLFRF and applicable federal codifications for compliance as detailed in Exhibit B
- b) Worker's Compensation laws
- c) Equal Opportunity laws
- d) Americans with Disabilities Act
- e) Environmental laws and regulations
- f) Drug-free Safety Program
- g) ORC Section 9.24 (findings for recovery)
- h) ORC Chapters 102 and 2921 (Ohio Ethics laws)
- i) ORC Section 3517.13 (Failure to File Statements)
- j) Executive Order 2019-12D, Governing the Expenditure of Public Funds for Offshore Services

## **8.2 Reports and Records**

The Beneficiary shall maintain and make all reports and records associated with the Project available to the Commission staff and its representatives for five years after all funds have been expended or returned to the Treasury, whichever is later. Beneficiaries must submit electronic documentation and financial reporting quarterly for the Project's bidding and construction phases, as specified by the Commission staff or consultants, to allow for accurate calculation of expenditures. Additionally, quarterly performance reporting will be completed and submitted electronically by the Beneficiary. Additionally, within 60 days of completion of construction or by October 15, 2026, whichever is earlier, the Beneficiary must submit closeout documentation to the Commission or their third-party representative.

Additional requirements for financial and performance are detailed in Exhibit A. The requirements to report to the Commission and maintain records as provided in this Section 8.2 shall survive the termination of this Agreement.

## **8.3 Reviews and Inspections**

The Commission staff and its representatives may conduct reviews or inspections of the Project to determine whether the uses made are consistent with this Agreement.

## **9. Default and Termination**

### **9.1 Events of Default**

Each of the following is considered an Event of Default and the Commission may, upon ten (10) days' prior written notice to the Beneficiary, terminate this Agreement:

- a) The Beneficiary fails to start the Project by the Start Date;
- b) the Beneficiary fails to complete the Project by the Completion Date, or abandons the Project or Facility;
- c) the Beneficiary becomes insolvent, makes a general assignment for the benefit of creditors, is generally unable to pay its debts when they are due, or is a debtor in any receivership proceeding or any other proceeding brought under the federal bankruptcy laws and not cause such proceeding to be terminated within thirty (30) days following the commencement of such proceedings;
- d) the Beneficiary is found to be in default under any other agreement or commitment secured by an interest in the real or personal property comprising the Project or Facility and fails to cure such default within any cure period provided for in such agreement or commitment;
- e) there is any change in use of the Facility that significantly reduces or eliminates the educational purpose;
- f) the Beneficiary fails to remedy any covenant, condition or agreement, except as provided in subsections (a) – (e), within a period of thirty (30) days after receipt of written notice that the Beneficiary is not in compliance.

### **9.2 Remedies Upon Default**

Whenever an Event of Default has occurred, the Commission may:

- a) terminate this Agreement upon no less than ten (10) days' prior written notice; or
- b) take whatever action at law or in equity appears necessary or desirable to enforce performance and observance of any obligation, agreement, or covenant of the Beneficiary.

Notwithstanding the foregoing, if this Agreement is terminated prior to the Completion Date of the Project, the Beneficiary shall immediately repay to the Commission the amount of State funds used to pay costs of the Project.

The requirements to make payment to the Commission as provided in this Section 9.2 shall survive the termination of this Agreement.

## **10. Interpretative Provisions**

### **10.1 Binding Effect**

All of the covenants, conditions and obligations contained in this Agreement shall be binding upon and inure to the benefit of the respective permitted successors and assigns of the Commission and the Beneficiary to the same extent as if each such successor and assign were named as a party to this Agreement. This Agreement may not be changed or discharged except by written Agreement signed by the Parties. Amendments to the Agreement shall require the approval of the Executive Director of the Commission.



**10.2 Governing Law**

This Agreement shall be governed by and interpreted under the laws of the State, and any action or proceeding arising from this Agreement shall be commenced in a court of competent jurisdiction located in Franklin County, Ohio.

**10.3 Severability**

Each provision of the Agreement shall be separate and independent and the breach of any provision by either party shall not discharge or relieve the other party from its obligations to perform each and every covenant to be performed by it under the Agreement. If any provisions shall be deemed invalid or unenforceable by any court of competent jurisdiction, the remaining provisions of this Agreement shall not be affected, and said provisions shall be valid and enforceable to the fullest extent permitted by law.

**10.4 Waiver**

The waiver by any party of, or the failure of such party to take action with respect to, any breach of any term, covenant or condition contained in the Agreement shall not be deemed to be a waiver of any other term, covenant or condition contained in the Agreement, or subsequent breach of the same, or any other term, covenant or condition of the Agreement.

**10.5 Time is of the Essence**

Time is of the essence in this Agreement and all provisions relating to time shall be strictly construed.

**11. Enumeration of Documents**

This Agreement includes the following documents:

**11.1 Exhibit A - Additional Requirements for Financial and Performance Reporting**

**11.2 Exhibit B Coronavirus State Fiscal Recovery Fund Award Terms and Conditions**

The Commission and the Beneficiary have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

In witness whereof, the parties hereto have hereunto set their hands of the day and year set forth herein.

**AUBURN VOCATIONAL SCHOOL DISTRICT**  
**Lake County**

By: \_\_\_\_\_  
Superintendent – Joint Vocational

Print Name: **Dr. Brian Bontempo**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
President - Board of Education

Print Name: **Eric Walter**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Treasurer – Board of Education

Print Name: **Sherry Williamson**

Date: \_\_\_\_\_

**OHIO FACILITIES CONSTRUCTION COMMISSION**

By: \_\_\_\_\_  
Executive Director

Print Name: **Cheryl J. Lyman**

Date: \_\_\_\_\_



## EXHIBIT A

### ADDITIONAL REQUIREMENTS FOR FINANCIAL AND PERFORMANCE REPORTING

#### 1. Financial Reporting

To ensure transparency, accountability, and proper management of the awarded funds the Beneficiary shall completed quarterly financial reporting.

To simplify the tracking and reporting of financial activity, the Beneficiary must track the use of awarded funds separate from other activities using separate funds and/or cost centers. The Beneficiary may retain any interest and do not need to utilize it for the Project. Costs incurred using interest will not be reported as part of the Beneficiary's financial reporting; therefore, interest earned should be kept in a separate fund and/or cost center from the awarded funds.

##### 1.1 Periodic Financial Notifications

The Beneficiary must provide the Commission or their authorized representative the following information within thirty (30) days of their creation or execution:

- a) Bids;
- b) Bid Tabs;
- c) Purchase Orders;
- d) Contracts and Agreements for all expenses, including equipment;

##### 1.2 Quarterly Financial Reporting

The Beneficiary must submit financial reporting information to the Commission or their authorized representative on a form prescribed by the Commission, no less than quarterly. To substantiate the expenditure activity, the Beneficiary must also submit the following documentation with their quarterly financial report:

- a) Pay Requests and invoices including:
  - i) total amount due and payable and any breakout between State and local funding
  - ii) cost breakdown including unit/unit cost, amount per unit and total cost;
  - iii) approval by the Beneficiary's Facilities Project representative authorized for payment;
  - iv) approval by the architect or construction manager, if applicable;
  - v) current date;
  - vi) invoice number; and
  - vii) date of service.
- b) Financial Detail Activity Reports from the Beneficiary's accounting system;
- c) Copies of all approved change orders, field work orders, construction change directives, or similar charges, shall not be paid until change orders are finalized and approved; and
- d) Any other back-up documentation requested by the Commission or their authorized representative.

### **1.3 Closeout Financial Reporting**

Within 60 days of completion of construction or by October 15, 2026, whichever is earlier, the Beneficiary must return any remaining monies to the Commission and submit the following closeout documentation to the Commission or their third-party representative:

- a) A cover letter signed and dated by an appropriate representative of the Beneficiary with his or her name and title printed, containing the following language:  
"By signing below, I certify that the charges invoiced are for actual work completed on the Facility Name Project, and the charges are true, accurate and appropriate, and that no liens have been filed on the Project or the Facility. I further certify that all work has been done in compliance with all applicable laws."
- b) A copy of the Certificate of Occupancy (if available) and/or photographs of the completed project.
- c) The final quarterly financial report along with the related back-up documentation (see 1.2 Quarterly Financial Reporting for more information)

## **2. Performance Reporting**

To ensure the Project is properly progressing and meeting the goals of the Program, the Beneficiary shall complete quarterly performance reporting.

### **2.1 Quarterly Performance Reporting**

The Beneficiary must submit performance reporting to the Commission or their authorized representative on a form prescribed by the Commission, no less than quarterly. The quarterly performance reporting will include the following information:

- a) actual/estimated annual seats to be created from the awarded funding, broken out by program;
- b) actual/estimated design contract execution date;
- c) actual/estimated construction contract execution date;
- d) actual/estimated construction start date; and
- e) actual/estimated substantial completion date. Substantial completion date is defined as the date for which the Project can fulfill the primary operations that it was designed to perform.

### **2.2 Performance Reporting After Project Completion**

Within a year of the substantial completion date, the Beneficiary must report how many seats created using State funds were filled in the first school year after construction was completed and how many students were on waiting lists to enroll in the new/expanded program. The reporting of new seats filled must be broken out by program and by K-12 and Adult Education.



## EXHIBIT B

### CORONAVIRUS STATE FISCAL RECOVERY FUND AWARD TERMS AND CONDITIONS

#### 1. Use of Funds

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. **Period of Performance:** The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.

3. **Reporting:** Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.

#### 4. Maintenance of and Access to Records

- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. **Pre-award Costs:** Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. **Administrative Costs:** Recipient may use funds provided under this award to cover both direct and indirect costs.

7. **Cost Sharing:** Cost sharing or matching funds are not required to be provided by Recipient.

8. **Conflicts of Interest:** Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

**9. Compliance with Applicable Law and Regulations.**

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Guidance 2 C.F.R. Part 200, Subparts A – Acronyms and Definitions, B – General Provisions, C – Pre-Federal Award Requirements and Contents of Federal Awards, and F – Audit Requirements, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury.
  - ii. Uniform Guidance 2 C.F.R. Part 200, Subpart D – Post Federal Award Requirements, subset listed below:
    1. 200.300 Statutory and national policy requirements.
    2. 200.302 Financial management.
    3. 200.303 Internal controls.
    4. 200.328 Financial reporting.
    5. 200.329 Monitoring and reporting program performance.
    6. Record Retention and Access (2 C.F.R. 200.334 – 200.338)
      - a. 200.334 Retention requirements for records.
      - b. 200.335 Requests for transfer of records.
      - c. 200.337 Access to records.
      - d. 200.338 Restrictions on public access for records.
  - iii. Uniform Guidance 2 C.F.R. Part 200, Subpart E – Cost Principles, subset listed below:
    1. 200.400(a) – (c), and (e) Policy guide.
    2. 200.403(a), (c), (d), (g), and (h) Factors affecting allowability of costs.
    3. 200.404(e) Reasonable costs.
  - iv. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - v. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury’s implementing regulation at 31 C.F.R. Part 19.
  - vi. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vii. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - viii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - ix. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - x. Generally applicable federal environmental laws and regulations.

- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

**10. Remedial Actions:** In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.

**11. Hatch Act:** Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

**12. False Statements:** Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

**13. Publications:** Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

**14. Debts Owed the Federal Government.**

- a) Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b) Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

**15. Disclaimer**

- a) The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b) The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

**16. Protections for Whistleblowers.**

- a) In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b) The list of persons and entities referenced in the paragraph above includes the following:
  - ii. A member of Congress or a representative of a committee of Congress;
  - iii. An Inspector General;
  - iv. The Government Accountability Office;
  - v. A Treasury employee responsible for contract or grant oversight or management;
  - vi. An authorized official of the Department of Justice or other law enforcement agency;
  - vii. A court or grand jury; or
  - viii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c) Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.
- d) Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.
- e) Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.



**Auburn Vocational School District (Lake)**

Associated District: na  
 Building: Auburn Career Center  
 Validator: Anna Headley  
 Company: OFCC  
 Date: August 30, 2023

**Summary of Project:**

Renovate existing healthcare space to increase or add the following programs: (JM) Allied Health Technology, (JM) Patient Care Technician, (JM) STNA (State Tested Nursing Assistant) and (J6) Exercise Science for a total of 72 students.

**Current Status of Documents (Include list of evidence of planning and opinion of accuracy) :**

No drawings, show areas of renovation overlaid on scanned original drawings.

**Cost Review (provide Opinion of Probable Cost) :**

Used OFCC POR tool to develop requested budget of \$2,452,872 for the renovation. Listed new build costs of \$3,902,710 to justify renovation decision.

**Validator OPP:**

**\*\*Attach budget breakdown**

Site:	\$0	Allowance	
Building Construction Costs:	\$2,997,000		
Renovation Costs:	\$0	N/A	
Contingencies:	\$299,700	10%	
Escalation:	\$98,901	3%	
Soft Costs:	\$412,088	12.5%	
Equipment:	\$750,103	Provided in application	
<b>TOTAL:</b>	<b>\$4,560,792</b>	<b>\$506.75</b>	<b>/SF</b>
In Kind Funds:	\$0		
Total District Contribution:	<u>\$299,700</u>	Includes district funded contingency	
Recommended Award Total:	<b>\$4,261,092</b>	<b>\$473.45</b>	<b>/SF</b>



**Validator Budget Summary:**

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Total project budget is based on the application square footage of 6,200 for a total budget of \$3,376,177. However, the Evidence of Planning shows a plan with overlay of sqft per program and is likely close to 9000 sqft in size than 6200 SF. 9000 SF was validated. The district is building another building on the campus but that does not contribute as in-kind contributions. The equipment cost of \$753,103 was provided in the application.

**OSDM Review:**

Square Footage Proposed:	6,200
Recommended Square Footage From POR:	12,205
Square Footage Validated:	9,000

**Square Footage Summary:**

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Application lists 6,200 SF, drawings note 9,000 SF but could not be scaled for validation. The OFCC POR was 12,205 SF so the lower amount of 9,000 SF was used but still need confirmation that labs are at least 75% of OSDM requirements.

**Schedule Summary:**

---

No schedule was provided.

**OSDM Review Notes (note discrepancies between OSDM and proposed project):**

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Scanned original blueprints of building included, could not be scaled and listed different square footage than application.

**VALIDATED SCOPE**

Renovate 9,000 sf for Patient Care Technician (JM), STNA (JM) and Exercise Science (16) to accommodate 72 new students.



**Auburn Vocational School District (Lake)**

To confirm your school district has committed sufficient funding to cover the local share of the project cost for the Career Technical Construction Program, please complete the table below by identifying the funds, special cost centers, and dollar amounts of local funding committed for the Program.

**To be eligible for award you must move your local funds to a dedicated special cost center within the fund(s) where the local funding originates (i.e., 001, 003, etc.).** Please provide a Cash Summary Report for each funding source identified, so validation of the available funding can be identified.

LEAD DISTRICT:	Auburn Vocational School District (Lake)
ASSOCIATE DISTRICT:	na
MINIMUM LOCAL FUNDING REQUIRED:	\$299,700

DISTRICT CONTACT:	
DATE:	

FUND NUMBER	SPECIAL COST CENTER	AMOUNT AVAILABLE FOR CAREER TECHNICAL CONSTRUCTION PROGRAM

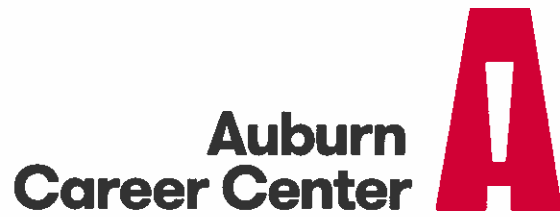
**TOTAL \$**

**Auburn  
Career Center**



*Attachment Item #14*

*Human Resources*



**Human Resources**

*November 9, 2023*

**Classified Non-Teaching  
2023-2024**

<b>Employee Name</b>	<b>Title</b>	<b>Salary</b>	<b>Daily Rate</b>	<b>Contract Days</b>
Catherine King	Receptionist	\$25,480.00 (Prorated to \$18,130.00)	\$98.00	260
Christina Davis	Human Resources/Fiscal Assistant	\$38,275.68 (Prorated to \$24,436.86)	\$147.21	260

**Adult Workforce Education  
2023-2024**

<b>Employee Name</b>	<b>Title</b>	<b>Hourly Amount</b>
Jesse Selby	Firefighter Instructor	\$30.00
Richard Wilcox	Firefighter Instructor	\$30.00
Patrick Phillips	Firefighter Instructor	\$30.00
Frank Liszka	Geauga One-Stop	\$22.00

**Adult Workforce Education  
2023-2024**

<b>Employee Name</b>	<b>Title</b>	<b>Hourly Amount</b>
Jesse Selby	Public Safety Support Specialist	\$18.00
Richard Wilcox	Public Safety Support Specialist	\$18.00
Patrick Phillips	Public Safety Support Specialist	\$18.00
Tyler Renick	Public Safety Support Specialist	\$18.00
Brendon White	Public Safety Support Specialist	\$18.00
Samantha Wright	Public Safety Support Specialist	\$18.00
Nicholas Sokolwoski	Public Safety Support Specialist	\$18.00
Jonathan Smith	Public Safety Support Specialist	\$18.00

**Student Mentors**  
2023-2024

<b>Employee Name</b>	<b>Title</b>	<b>Hourly Amount</b>
Cody McSween	Developmental Disabled Grant	\$15.00
Aron Zarate-Frausto	Developmental Disabled Grant	\$15.00
Ava Forria	Developmental Disabled Grant	\$15.00
Abbigail McGee	Developmental Disabled Grant	\$15.00
Scarlet Katoch	Developmental Disabled Grant	\$15.00
Casey Brazis	Developmental Disabled Grant	\$15.00
Alexis Haney	Developmental Disabled Grant	\$15.00
Damion Windell	Developmental Disabled Grant	\$15.00
Elizabeth Mendoza	Developmental Disabled Grant	\$15.00
Leah Davis	Developmental Disabled Grant	\$15.00
Taylor Bickel	Developmental Disabled Grant	\$15.00
Anna Grbavac	Developmental Disabled Grant	\$15.00
Emily Petrovich	Developmental Disabled Grant	\$15.00
Elena Drage	Developmental Disabled Grant	\$15.00
Marygrace Hendershot	Developmental Disabled Grant	\$15.00
Fintan Pira	Developmental Disabled Grant	\$15.00
Ryan Nelson	Developmental Disabled Grant	\$15.00
Vincent Dragolich	Developmental Disabled Grant	\$15.00
Jack Adkins	Developmental Disabled Grant	\$15.00
Carmela Kovach	Developmental Disabled Grant	\$15.00
Nathan Suszynski	Developmental Disabled Grant	\$15.00
Jeffrey Kline	Developmental Disabled Grant	\$15.00
Pearson Doty	Developmental Disabled Grant	\$15.00

**Substitutes - Professional**  
2023-2024

<b>Employee Name</b>	<b>Title</b>
Sue Lefler	Education Degree - Unlimited

**Supplemental Contracts**  
**CTSO & Club Advisors**  
2023-2024

These amounts below are divided into two installments, one in December and one in June.

<b>Employee Name</b>	<b>Title</b>	<b>Category</b>	<b>Amount</b>
Andrew Pratt	FFA	CTSO	\$ 621.58

**Stipend - Mentors**  
2023-2024

These amounts below are divided into two installments, one in December and one in June.

<b>Employee Name</b>	<b>Mentorees</b>	<b>Amount</b>
Gregg Evans	Educator Mentor (A. Pratt)	\$ 752.11

### Resignation

<b>Employee Name</b>	<b>Title</b>	<b>Reason</b>	<b>Effective</b>
Jeanna Purses	Aspire Teacher	Resignation	September 13, 2023
John Blauch	SADD Advisor	Resignation	October 10, 2023

**Auburn  
Career Center**



*Attachment Item #16*

*Seasonal Snow  
Removal Quotes*

Lake County Landscape & Supply  
 PO Box 70  
 Grand River, OH 44045 US  
 440-354-8698  
 shagan02@outlook.com

## Estimate 3887

**ADDRESS**

Auburn Career Center  
 8140 Auburn Road  
 Concord Twp., OH 44077

<b>DATE</b> 10/17/2023	<b>TOTAL</b> \$26,012.00	
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DATE	DESCRIPTION	QTY	RATE	AMOUNT
	<b>PLOW SERVICES CONTRACT: 2023-2024 SEASON</b> ~Plow snow at accumulations of one inch (1") or more ~Salt application as necessary* ~Includes Lake County Educational Service Center ~SERVICE PERIOD: 11/1/23 to 4/1/24 ~PAYMENTS - Five (5) monthly payments of \$3,602.40 each, 11/1/23 through 3/1/24 *Subject to cost & availability			18,012.00
	<b>HORTICULTURAL CENTER</b> ~Same specifications as above ~PAYMENTS: - Five (5) monthly payments of \$1,600.00 each, 11/1/23 through 3/1/24			8,000.00
	<b>ADDITIONAL SERVICES / SNOW REMOVAL (Not included in Proposal Sum)**</b> ~Skid steer for stacking & moving snow around property - \$110.00 per Hour ~Loader to stack snow or load trucks for removal from property - \$175.00 per Hour ~Truck to haul snow from property - \$120.00 per Hour **All equipment/truck(s) require four hour minimum charge (port to port) when requested for snow removal service.			



SUBTOTAL	26,012.00
TAX	0.00

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TOTAL	<b>\$26,012.00</b>
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THANK YOU.

Accepted By

Accepted Date



**Proposal #6430**

Date: 10/24/2023

PO #

**Customer:**  
 Joe Atwell  
 Auburn Career Center\*  
 8221 Auburn Rd.  
 Concord Twp., OH 44077

**Property:**  
 Auburn Career Center  
 8140 Auburn Rd.  
 Concord Twp., OH 44077

**2023-2024 Limited Snow Removal Contract**

This is an agreement between Exscape Designs, 10121 Kinsman Rd, P.O. Box 139, Novelty, OH 44072, and Auburn Career Center\*, 8140 Auburn Rd., Concord Twp., Ohio 44077.

**Fixed Payment Services**

Description of Services	Annual Cost
<b>Snow Removal</b>	
<b>Salting</b>	
<b>Annual Maintenance Price</b>	<b>\$24,525.00</b>

## Services

### Plowing

**November 1, 2023 thru April 15<sup>th</sup> , 2024**

**SCOPE OF WORK:** All designated service areas (including Horticultural lot) will be plowed after snow accumulates to a depth of two (2) inches or greater. All reasonable efforts will be made to have your service completed up to two times in 24 hours with the first by 7:00 am and last by 7:00 pm depending on when the snow starts and stops accumulating. Shoveling of snow and/or relocating piles of snow is excluded, however can be provided at an additional cost if not covered inside of the original snow removal agreement.

**This service is limited to 20 occurrences for the season specified by the above dates. Once this number of occurrences is exceeded you will be invoiced \$550 per occurrence.**

**De-icing Product:** Due to the seasonality of snow related services, Exscape Designs reserves the right to pass any costs exceeding 5% of estimated costs to the purchaser.

**Service Calls:** All efforts will be made to clear all agreed upon areas of service, if there is an obstruction that prevents us from clearing, and results in a return visit an additional charge will be assessed.

**INSURANCE:** Exscape Designs LLC maintains commercial general liability, workers compensation and automotive coverage in connection with the services provided herein.

**DAMAGE AND LIMITS OF LIABILITY:** All reasonable care will be taken to avoid damage of any kind during the course of this work. Any damage that may occur to the paved surface or items left on or contained within the paved surface, including the displacement of gravel is considered incidental to the work performed and will not be restored. **Damage to lawn or adjacent landscape will be restored at no charge if you are under contract for Landscape Management services with Exscape Designs LLC for the upcoming season.**

**DRIVEWAY MARKERS:** Installed by Exscape Designs LLC in the fall and removed in the spring.

**CONTRACT RENEWAL:** This contract will *automatically renew itself* for the next winter unless either party issues a written cancellation or notice of change prior to October 1st of the next season.

**PAYMENT:** Invoices are due upon receipt. A service charge of one and one-half percent will be added to all balances not paid within thirty days of invoice date. In addition to all service charges, there will also be paid the cost of collection. If paying by credit card, there will be a three percent (3%) service fee.

### Driveway Markers

Installed by Exscape Designs LLC in the fall and removed in the spring.

### Salting

Salting of parking lots only. **This service is limited to 25 occurrences for the season specified by the above dates. Once this number of occurrences is exceeded you will be invoiced \$525 per occurrence.**

## Payment Schedule

Schedule	Price	Sales Tax	Total Price
November	\$4,905.00	\$0.00	\$4,905.00
December	\$4,905.00	\$0.00	\$4,905.00
January	\$4,905.00	\$0.00	\$4,905.00
February	\$4,905.00	\$0.00	\$4,905.00
March	\$4,905.00	\$0.00	\$4,905.00
April	\$0.00	\$0.00	\$0.00
	<b>\$24,525.00</b>	<b>\$0.00</b>	<b>\$24,525.00</b>

By \_\_\_\_\_

**Steven Strmen**

Date 10/24/2023

**Exscape Designs LLC**

By \_\_\_\_\_

Date \_\_\_\_\_

**Auburn Career Center**

## Exscape Designs Landscape Management and Snow Removal Terms and Conditions

1. **Proposal and Acceptance.** This Landscape Maintenance Proposal (the "Proposal") incorporates and includes these Terms and Conditions. Client has read and understood each of these documents and has had an opportunity to ask questions, and each of his questions has been answered to Client's satisfaction. The Proposal will terminate unless executed by the Client within 30 days after the date of the Proposal, unless earlier cancelled by Exscape. If the Client executes the Proposal and returns it to Exscape, the Proposal, including the Terms and Conditions shall constitute the entire agreement (the "Agreement") between the parties regarding the contemplated services.
2. **Services.** Exscape shall provide the services identified in the Proposal (the "Services") on an ongoing basis according to its Service Calendar and on such days as determined solely by Exscape and weather permitting. The Services are here wise clearly agreed to, the rate will be at the then company standard rate to perform the work in addition to the retail cost of supplies plus 25%.
3. **Price.** Exscape shall charge for the services at the monthly rate quoted in the Proposal (the "Rate"). Except as provided herein, the Rate will not change during the first year. Thereafter, Exscape may increase or decrease the Rate by providing thirty days written notice to Client, and such change shall remain effective for at least one year. Notwithstanding the foregoing, Exscape may increase the Rate without warning in the event of (a) any change to the Client's property, (b) an increase in cost of materials, labor, or other economic circumstances outside of Exscape Design's control by providing written notice of such price increase to customer at least fifteen (15) days prior to such price increase taking effect, or (c) any other reason beyond the control of Exscape causing it to expend more time to provide the Services. For items and services agreed to verbally, unless it is described in greater detail on the within the Proposal which has been provided to the Client with the Proposal. Exscape will make available a copy of the Service Calendar upon request.
4. **Term.** This Agreement shall continue until cancelled. The Rate is calculated to compensate Exscape in full for the Services over the course of an entire year. However, because of the seasonal nature of the Services, more Services may be required at certain times of the year than at others. **UPON CANCELLATION, CLIENT SHALL BE REQUIRED TO PAY FOR THE ACTUALWORK PERFORMED THROUGH THE DATE OF CANCELLATION, WHICH MAY EXCEED THE MONTHLY RATE.** The Client shall pay for the work already performed at an amount prescribed by written quote or, if no written quote exists, at Exscape's standard hourly rates at the time the work was performed.
5. **Cancellation.** Either party may cancel the Agreement or any of the Services upon thirty days written notice, or earlier if both party's consent. Any credits or discounts given to the Client shall be repaid to Exscape if Client cancels the Agreement within the first year.
6. **Additional Services.** There shall be no amendments, additions, deletions, or modifications to the Agreement or the Services without a written change order signed by both parties. Client shall not retain any employee of Exscape to perform services other than as required by this Agreement without the specific written approval of Exscape.
7. **Billing.** Exscape shall bill Client monthly, and the amount billed shall be due upon receipt of the invoice date. Exscape shall charge Client \$50 for any check returned for insufficient funds. Late payments will be subject to a finance charge at the periodic rate of 1.5% per month (which is an annual rate of 18%) In addition, late payment shall constitute a breach of this Agreement and entitle Exscape to immediately terminate this Agreement. Client agrees to indemnify and hold harmless Exscape from and against all claims, damages, losses, and expenses arising out of or resulting from such termination. No payments shall be made to any Exscape employee other than through official invoices.
8. **Collection Fees.** If any collection service, legal action or other proceeding is necessary to collect past due amounts, customer agrees to be responsible for all fees associated with the collection of the delinquent amount, including but not limited to: service fees, warrant fees, filing fees and reasonable collection/legal fees in the amount of 25%. "Exscape" reserves the right to collect from customer interest at the rate of 1.5% per month (APR 18%) on any past due amount.
9. **Limitation of Liability.** Exscape's liability hereunder, or arising from the work contemplated by this Agreement, shall not exceed the compensation paid to Exscape under this Agreement. Exscape shall not be liable for (a) lost profits or other indirect damages, (b) damage to property which results, in whole or in part, from a lack of proper maintenance, deterioration of materials, improper initial workmanship, or any other cause beyond Exscape's control, or (c) any injury to person or property alleged to have arisen from the Services if the Services were performed properly.

10. **Damage.** Except as otherwise provided herein, and subject to the following conditions, Exscape will repair or replace any damage to Client's property wholly caused by Exscape. Exscape shall not be responsible for damage to (a) items not installed to, and/or that no longer meet, applicable specifications, regulations, ordinances or building codes, (b) items less than 4 inches below ground level, (c) exposed or above-ground wiring, (d) anything not performing as intended, or (e) aged or poorly constructed driveways, Belgium block, walkways, retaining walls and similar items. Exscape shall have no liability for (a) damage caused by disease or insects, (b) growth of weeds or moss, (c) death or decline of plants or Trees as a result of the Services, or (d) disturbance of bulbs, ground cover, perennials, annuals and other installed items.

11. **Opportunity to Repair.** Exscape shall have no liability for any damage to Client's property unless (a) the Client gives Exscape notice of the damage within three (3) business days of its occurrence, and (b) the Client affords Exscape a reasonable opportunity to repair or replace the damaged item. In all cases, Exscape shall be entitled to retain its own contractors to perform the work, and shall have the option of paying to Client the actual value of the item, which may or may not be equal to its replacement cost. Exscape will not be liable for any indirect or consequential damage. In the event, that Exscape is not wholly responsible for damage to Client's property, Exscape will pay a percentage of the cost of repair or replacement equal to the percentage of its fault. Regardless of any damage, or other obligation of Exscape, Client shall not be entitled to withhold any payment due to Exscape hereunder, and Exscape shall have no obligation to Client for any damage unless Client's account is in good standing.

12. **Pets and Obstacles.** Client must maintain Client's property clear of pets and obstacles, such as toys, dog items, etc. Exscape may impose extra charges without warning if it is required to move or remove obstacles or secure pets. Exscape shall not be responsible for any damage to items which must be moved to perform the Services or for the release of any pets left on Client's property. If pets are present, Exscape shall have the option not to perform the Services until the next scheduled Service date and Client shall remain obligated to pay the Rate.

13. **Disclaimer.** Exscape will perform the Services properly. However, Exscape makes no warranty or guarantee regarding (a) new seed germination, (b) the growth or development of any vegetation. Unless clearly stated otherwise, all work described as "Drainage" is intended to help relieve specific drainage problems or assist in improving standing water concerns and is not intended to entirely eliminate drainage concerns.

14. **Arbitration.** Exscape shall, in its sole discretion, have the right to require that all claims, disputes, or controversies arising out of, or in relation to the Services or the interpretation, application, or enforcement of this Agreement shall be decided through arbitration, as adopted and described by the then most current rules of the American Arbitration Association.

15. **Supplies and Materials.** Exscape may deliver to Client's property more materials than necessary to complete the Services. Any unused materials and supplies remain the property of Exscape and may be purchased by client.

16. **Signs and Photographs.** Exscape may post temporary signs of a reasonable size and description on the Client's property, and shall have the right to take and use photographs of any completed project for marketing purposes without any additional consent or permission by Client (provided Exscape shall not disclose the Client's address in such marketing material).

17. **Force Majeure.** Exscape shall not be liable for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to weather, labor shortages, fuel shortages, acts of God, government restrictions (including the denial or cancellation of any necessary permit or approval), wars, insurrections and/or any other cause beyond Exscape reasonable control.

18. **Miscellaneous.** This Agreement shall be governed by the laws of the State of Ohio, and any action arising under this Agreement shall be brought in Ohio. In the event any provision of this Agreement shall be held invalid or unenforceable, the other provisions of this Agreement shall remain valid and binding. The failure of either party to enforce any right under this Agreement shall not constitute a waiver of that right. Nothing in this Agreement shall create a contractual relationship for the benefit of any third party. A copy of this Agreement, including a copy transmitted via facsimile or email, executed by the parties, shall be binding as if it were an original.

**Auburn  
Career Center**



*Attachment Item #18a*

*MOU Between The  
Ohio Department of  
Higher Education &  
Auburn Career Center*

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
AUBURN CAREER CENTER  
AND  
THE OHIO DEPARTMENT OF HIGHER EDUCATION**

This Memorandum of Understanding ("MOU") is entered into by and between Ohio Department of Higher Education (hereinafter referred to as "ODHE") whose powers and duties are specified in Ohio Revised Code §3333.04, who is located at 25 South Front Street, 7th Floor, Columbus, Ohio 43215, and Auburn Career Center ("ACC") having its principal place of business at 8140 Auburn Road, Concord Township, Ohio 44077.

**WHEREAS**, ODHE consists of the Chancellor of higher education and the Chancellor's employees, agents and representatives and is responsible for overseeing higher education in the State of Ohio; and

**WHEREAS**, Section 381.210, paragraph (B) of Amended Substitute House Bill 33 of the 135<sup>th</sup> General Assembly appropriated funds to the Ohio Technical Centers to provide customized training and support business consultation services with matching local dollars (hereinafter "Funds"); and

**WHEREAS**, ODHE and ACC agree to enter into this MOU to document that the General Assembly allocated funds to the ACC via ODHE; and

**NOW THEREFORE**, in consideration of the mutual covenants and promises set forth herein and for other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, ODHE and ACC (individually, a "party"; collectively the "parties") agree as follows:

**ARTICLE I: USE OF FUNDS**

ACC will use the Funds to support a Center for Training Excellence ("CTX") to offer contractual customized training and business consultation services, with matching local dollars, with preference to industries on the in-demand jobs list created under 6301.11 of the Revised Code, industries in regionally emerging fields, or local businesses and industries.

ACC proposes to use the funds to provide services to local employers in accordance with their Organizational Goals detailed in their Program Workbook, attached hereto as Attachment A.

ACC agrees to the following:

- Offer services that can include:
  - Customized training
  - Needs analysis
  - Strategic planning services
  - Continuous improvement to businesses/organizations/entities participating in a customized training plan
  - Student pre-employment services
  - Curriculum development
  - Program infrastructure technology upgrades
  - Job advancement strategies



- Use funds for the following:
  - Salaries and benefits for staff and faculty directly involved with CTX activities.
  - Supplies/equipment used for CTX activities.
  - Purchased services, e.g., subscriptions, professional development, licensing agreements associated with CTX activities.
  - Other, e.g., marketing materials, industry-related membership fees, rent, utilities, mileage, etc. associated with CTX activities.
- Provide local matching funds for its customized training and business consultation services, with preference to industries on the in-demand jobs list created under section 6301.11 of the Revised Code, industries in regionally emerging fields, or local businesses and industries;
- To submit the following reports:
  - Quarterly fund balance updates
  - Semi-annual metrics
  - Annual metrics
  - CTX Annual Report, due September 1, 2024, as required in the Ohio Technical Center Data Submission Manual as well as via email and other data collection tools provided by ODHE.
- ACC will comply with all applicable state and federal laws in the expenditure of the Funds and agrees to require an audit of these funds as specified in Article VI: Audit.

**ARTICLE II: TERM OF THE MOU**

The term of this MOU begins on July 1, 2023, and ends June 30, 2024, or until the MOU is terminated pursuant to the terms contained herein, whichever event occurs first.

**ARTICLE III: DISTRIBUTION OF FUNDS**

- 1) For State Fiscal Year 2024, ODHE agrees to distribute to ACC, in one installment, an amount not to exceed fifty thousand and 00/100 dollars (\$50,000.00) for uses in accordance with Article I: Use of Funds.
- 2) If the Funds are not spent in full by June 30, 2024, ACC shall submit a request to ODHE for a no-cost extension (“NCE”) to this MOU. To acquire the NCE Request form, please contact [lwhite@highered.ohio.gov](mailto:lwhite@highered.ohio.gov). The completed NCE Request form should be submitted to [lwhite@highered.ohio.gov](mailto:lwhite@highered.ohio.gov) by the date provided with the NCE Request form.
- 3) It is mutually agreed and understood that the total amount to be distributed by ODHE to ACC under this MOU shall in no event exceed fifty thousand and 00/100 dollars (\$50,000.00) unless ACC receives prior written approval from the Chancellor, and when required, approval of the Controlling Board.

**ARTICLE IV: TERMINATION**

This MOU may be terminated as follows:

- 1) By ODHE with cause, after ACC fails to cure within a reasonable time period after receiving written notice from ODHE of the breach.
- 2) By mutual consent of the parties.
- 3) If the General Assembly fails at any time to continue funding for the payments and other obligations set forth herein, ODHE's obligations under this MOU are terminated as of the date the funding expires and ODHE shall have no further obligations hereunder. If ODHE discovers or is notified of the discontinuation of funding for this MOU, then ODHE agrees to notify ACC of said discontinuation as soon as is practicable. Any work performed by ACC under the MOU after it receives such notice shall be at the sole expense of ACC.

**ARTICLE V: CERTIFICATION AND AVAILABILITY OF FUNDS**

The MOU is subject to the provisions of Ohio Revised Code §126.05 and §126.07. It is expressly understood by the parties that none of the rights, duties, and obligations described in this MOU shall be binding on either party until all statutory provisions under the Ohio Revised Code have been complied with and until such time as all necessary funds are made available and forthcoming from the appropriate state agencies.

**ARTICLE VI: AUDIT**

ACC shall require their annual financial statement audit include a review of funds received and spent under this MOU, for compliance with Amended Substitute House Bill 33 of the 135<sup>th</sup> General Assembly. This review can be included with the annual Ohio Compliance Supplement testing required by the Auditor of State. ACC will be liable for any audit exception that results solely from its acts or omissions in the performance of this MOU. ACC shall notify ODHE of any noncompliance audit exception found during the audit.

**ARTICLE VII: RIGHTS IN DATA, PATENTS, AND COPYRIGHT**

ODHE shall have unrestricted authority to reproduce, distribute and use (in whole or in part) any reports, data or material prepared by ACC pursuant to this MOU. No such documents or other materials produced (in whole or in part) with funds provided to ACC by ODHE pursuant to this MOU shall be subject to copyright by ACC in the United States or other country.

**ARTICLE VIII: COMPLIANCE WITH LAW**

ACC agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. ACC acknowledges that its employees are not employees of ODHE with regard to the application of the Fair Labor Standards Act minimum wages and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and for state revenue and tax laws, state workers' compensation laws and state unemployment insurance laws. ACC accepts full responsibility for payment of all taxes including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by ACC in the performance of the work authorized by this MOU.

**ARTICLE IX: DRUG AND ALCOHOL-FREE WORKPLACE**

ACC shall comply with all applicable federal, state, and local laws regarding smoke free and drug free workplaces and shall make a good faith effort to ensure that any of its employees or permitted subcontractors engaged in the work being performed hereunder do not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

**ARTICLE X: AMENDMENTS OR MODIFICATION**

No amendment or modification of this MOU shall be effective against either party unless such amendment or modification is set forth in writing and signed by both parties.

**ARTICLE XI: NOTICE**

Any notice required hereunder shall be made in writing and shall be accomplished by personal delivery, facsimile, or by United States certified mail, return receipt requested, postage prepaid, addressed to the party at the address set forth below or such other address as said party shall hereafter designate in writing to the other party.

- Dr. Brian Bontempo  
Superintendent  
Auburn Career Center  
8140 Auburn Road  
Concord Township, Ohio 44077  
Phone: (440) 358-8010  
Email: [bbontempo@auburncc.org](mailto:bbontempo@auburncc.org)
  
- Ohio Department of Higher Education  
Attn: General Counsel  
25 South Front Street, 7th Floor  
Columbus, OH 43215  
Phone: (614) 466-6000  
Facsimile: (614) 466-5866

**ARTICLE XII: ENTIRE AGREEMENT**

This MOU constitutes the entire agreement of the parties hereto and supersedes any prior understandings or written or oral communications between the parties respecting the subject matter hereof.

**ARTICLE XIII: WAIVER**

The waiver or failures of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

**ARTICLE XIV: GOVERNING LAW**

This MOU shall be construed under and in accordance with the laws of the State of Ohio.

**ARTICLE XV: SEVERABILITY**

If any provision of this agreement is found invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, said provision shall be severed. The validity, legality, and enforceability of all other provisions of this MOU shall not in any way be affected or impaired unless such severance would cause this agreement to fail of its essential purpose.

# STEM P3 Cover Sheet and Program Snapshot 2020 - 2022

## FY2024 CTX Proposal

<b>Institution Name</b>	Auburn Career Center
<b>Mailing Address</b>	8140 Auburn Road Concord, OH 44077
<b>Physical Address of Adult Education Facility</b>	8140 Auburn Road Concord, OH 44077

<b>Superintendent</b>	Dr. Brian Bontempo
<b>Email Address</b>	bbontempo@aubumcc.org
<b>Phone Number</b>	440-358-8011

<b>CTX Program Primary Contact Person</b>	Michelle Rodewald
<b>Title</b>	Director of Adult Workforce Education and Business Partnerships
<b>Email Address</b>	mrodewald@aubumcc.org
<b>Phone Number</b>	440-357-7542 ext/ 8159

<b>Project Director</b>	Cory Hutter
<b>Title</b>	Assistant Director of Adult Workforce Education
<b>Email Address</b>	chutter@aubumcc.org
<b>Phone Number</b>	440-357-7542 ext.8236

<b>Legal Contact (Person who has authority to sign award agreement)</b>	Dr. Brian Bontempo
<b>Title</b>	Superintendent
<b>Email Address</b>	bbontempo@aubumcc.org
<b>Phone Number</b>	440-358-8011

This program provides services until June 30, 2024.

<b>Program Snapshot:</b>	Customized Training to Regional Businesses and Organizations
<b>Anticipated targeted industry sector(s):</b>	Manufacturing, Public Safety, Healthcare
<b>Counties served:</b>	Lake, Geauga, Ashtabula, Cuyahoga

<b>Certification by Authorized Official:</b>	To the best of my knowledge and belief, the information contained in this application is true and correct. The document has been duly authorized to comply with the required assurances.
<b>Name:</b>	Michelle Rodewald
<b>Title:</b>	Director of Adult Workforce Education and Business Partnerships
<b>Signature:</b>	<i>Michelle Rodewald</i>
<b>Date:</b>	8/16/2023

Attachment A

CTX Goals and Budget

Goal	Ohio Department of Higher Education CTX Funds	Institutional Matching Funds	Total	Explanation of any purchases
<p>1. Developing customized training options for companies that will compliment the new Quality and Precision Measurement Lab we have built for the manufacturing needs in our area:</p> <ul style="list-style-type: none"> <li>• Maintaining the excellent contracts we currently have with local ambulance companies, health care facilities, home health companies, fire departments, manufacturing companies and other organizations;</li> <li>• Developing customized training options that utilize the Fanuc Robot and other Industry 4.0 equipment we have in our Technology Engineering and Design lab</li> </ul>	\$28,846.00	\$42,000.00	\$70,846.00	Salaries of teachers for these programs to be able to give a discount to companies when we create contracts for them.
<p>Other budget expenses will come in the form of equipment and supplies that will include purchases needing to be made for:</p> <ul style="list-style-type: none"> <li>• The new Quality and Precision Measurement Lab-Equipment and Supplies</li> <li>• SBCA Gear and Equipment needed for custom fire courses-Equipment and Supplies</li> <li>• Additional supplies needed for developing Fanuc Robotic custom courses</li> <li>• EMT equipment and supplies for custom EMT courses</li> </ul>	\$5,514.00	\$8,000.00	\$13,514.00	Benefits of the teachers for these programs
	\$15,640.00	\$0.00	\$15,640.00	Supplies and equipment needed for the new Quality and Precision Measurement lab as well as supplies needed for custom fire and EMT classes, and the development of Fanuc Robotic custom class
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$50,000.00	\$50,000.00	\$100,000.00	

Describe institutional matching funds reflected above:

Goal	Activities related to matching funds
<p>1. Developing customized training options for companies that will compliment the new Quality and Precision Measurement Lab we have built for the manufacturing needs in our area:</p> <ul style="list-style-type: none"> <li>• Maintaining the excellent contracts we currently have with local ambulance companies, health care facilities, home health companies, fire departments, manufacturing companies and other organizations;</li> <li>• Developing customized training options that utilize the Fanuc Robot and other Industry 4.0 equipment we have in our Technology Engineering and Design lab</li> </ul>	<p>All matching funds will be taken from the salaries of: the Director of Public Safety, the Director of the Trades, the Director of Practical Nursing, the Adult Assistant Director who all work with employers to create, maintain, market and oversee the custom contracts we have with businesses. It is a low estimate to say that 20-30% of their time is spent on custom contracts. In addition, the Administrative Assistants who register the employees as students, track progress, report data will be part of this match. The marketing Director of Auburn Career Center who maintains the website and develops marketing materials will also be taken into consideration.</p>

Goals and Budget

## CTX Goals and Activities

Goal	Description of activities (Anticipated or already planned):
<p>Maintaining the excellent contracts we currently have with local ambulance companies, health care facilities, home health companies, fire departments, manufacturing companies and other organizations.</p>	<p>Multiple Certified Production Technician contracts; Contract with Community Care Ambulance for multiple EMT classes; Contract with Visiting Angels for Home Health courses; Contract with Chagrin Valley Dispatch for Emergency Services Telecommunicator; Contract with Rome Fire for volunteer fire fighter; Contract with the LakeShore Compact, the Heights Compact for EMT and Firefighter training; Diesel Training Contract with Berkshire; Contract with the National Association of Fluid Power; Contract with Mapleview for STNA; Contract with Ohman family living for STNA.</p>
<p>Developing customized training options for companies that will compliment the new Quality and Precision Measurement Lab we have built for the manufacturing needs in our area.</p>	<p>We are developing courses in Precision Measurement and Inspection with the help of local employers to be able to offer customized training in these areas.</p>
<p>Developing customized training options that utilize the Fanuc Robot and other Industry 4.0 equipment we have in our Technology Engineering and Design lab</p>	<p>The instructor in the Technology and Engineering course for high school is developing custom contract ideas and curriculum for businesses. Auburn is in the process of purchasing an additional Fancu Robot to support a group of 6-8 employees at a time.</p>

**ARTICLE XVI: SUCCESSORS AND ASSIGNS**

Neither this MOU, nor any rights, duties, nor obligations hereunder may be assigned, or transferred in whole or in part, by ACC without the prior written consent of ODHE.

**ARTICLE XVII: HEADINGS**

The headings herein are for reference and convenience only. They are not intended and shall not be construed to be a substantive part of this MOU or in any other way to affect the validity, construction, interpretation, or effect of any of the provisions of this MOU.

**IN WITNESS WHEREOF**, the parties have executed this MOU on the day and year set aside by their respective signatures.

**AUBURN CAREER CENTER**

**OHIO DEPARTMENT OF HIGHER EDUCATION**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Chancellor \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Auburn  
Career Center**



*Attachment Item #18b  
Public Safety Affiliation  
Agreement 23-24 SY*







**2023-2024 School Year Affiliation Agreement**  
*Public Safety Programs Student Training Internship Learning Program*

This Affiliation Agreement (“Agreement”) is entered into on this 16th day of October, 2023, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and **South Central Ambulance District** (“Affiliate Organization”), which is located at **3100 US Highway 6 Rome, Ohio 44085** (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education (e.g., Public Safety Education) and desires to obtain learning internships for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide learning internships at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

- I. General Provisions
  - a. The primary purpose of the learning internship is educational.
  - b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
  - c. Learning experiences and tasks shall be planned and managed utilizing the learning internship program for each student.
  - d. The coordinating educator program lead instructor and mentor/supervisor shall jointly develop and update the learning internship program for each student.
  - e. The length of student assignments shall be by mutual decision between the Parties.
  - f. Any student may withdraw and/or transfer from a training station after providing appropriate notification when it will enhance the student’s educational opportunities.
  - g. [Intentionally Left Blank.]

*2023-2024 School Year Affiliation Agreement*  
*Public Safety Programs Student Training Internship Learning Program*

- h. All complaints should be addressed to and resolved by the program Director of Public Safety Education and assigned mentor/sponsor.
- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and program lead instructor.
- d. Students shall attend functions that show appreciation for the Affiliate Organization.
- e. [Intentionally Left Blank.]
- f. Students shall complete and submit records of learning internship experiences as required by the Auburn Career Center.

- g. Student clinical activities shall be chosen and completed as designated by the program lead instructor and assigned mentor/sponsor.
- h. [Intentionally Left Blank.]
- i. If students are unable to meet the requirements of the described learning internships, a conference between the program lead instructor and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.
- k. No student shall ever be considered employees of either the Affiliate Organization or Auburn Career Center and, as a result, no student shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by either the Affiliate Organization or Auburn Career Center.
- l. No student shall ever to be considered as manpower including, but not limited to, at a dispatch position, scene manpower, and/or ambulance crew.
- m. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the internship site for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

4. Affiliate Organization Provisions

*2023-2024 School Year Affiliation Agreement  
Public Safety Programs Student Training Internship Learning Program*

- a. The Affiliate Organization shall provide the physical facilities and internship environment needed for the students assigned to the learning internship program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
- b. The Affiliate Organization shall provide parking for the students.
- c. [Intentionally Left Blank.]
- d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the program lead instructor in developing each student's learning agreement and evaluating each student.
- e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
- f. The Affiliate Organization shall provide approved activities for the students to complete and supervise the students at all times.
- g. The Affiliate Organization shall counsel/evaluate each student about the student's progress.
- h. The Affiliate Organization shall provide an orientation for each student at the beginning of the learning internship program assignments.
- i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the learning internship program if the performance and/or behavior of the student is unsatisfactory and/or disruptive.
- j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the learning internship program if the student's health status is a detriment to the student's successful completion of the learning internship program.
- k. The Affiliate Organization shall appoint a liaison to coordinate and communicate with the program lead instructor as needed.
- l. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the learning internship program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.

5. Auburn Career Center Provisions

*2023-2024 School Year Affiliation Agreement  
Public Safety Programs Student Training Internship Learning Program*

- a. The Auburn Career Center shall provide a coordinating educator/ program lead instructor to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
- b. The program lead instructor shall periodically observe and evaluate each student's learning internship performance.
- c. The program lead instructor shall assist the students in securing an appropriate learning internship experience.
- d. The program lead instructor shall counsel each student about the student's progress.
- e. The program lead instructor shall determine each student's final grade for any credit granted.
- f. The program lead instructor shall reinforce learning internship experiences through mentorship or educational activities.
- g. The program lead instructor shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.

6. Additional Provisions

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.
- f. This Agreement shall be governed by the laws of the State of Ohio.

- g. This Agreement is for a term of the 2023-2024 school year unless terminated by either party.
- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.

**[Signature Page to Follow]**

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR South Central Ambulance :

 Shawn Buehner Chief  
South Central Ambulance District Official

10.20.23  
Date

**FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

\_\_\_\_\_, Superintendent (official capacity only)\*      \_\_\_\_\_  
Date

\_\_\_\_\_, Treasurer (official capacity only)\*      \_\_\_\_\_  
Date

\_\_\_\_\_, Director of Public Safety Education  
(official capacity only)\*      \_\_\_\_\_  
Date

\* This Agreement has no legal effect absent Board action



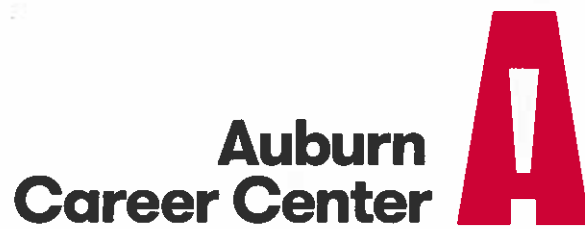


**Auburn  
Career Center**



*Attachment Item #18c*

*Clinical Sites &  
Preceptorships  
Affiliation Agreement  
for Practical Nursing  
Program 23-24 SY*



*List of Clinical Sites & Preceptorships*  
*Affiliation Agreements for Practical Nursing Program*

Ashtabula Country Educational Board (pending)      University Hospital Richmond  
Altercare      Vista Springs Quail Highlands  
Brookdale      Wickliffe Country Place  
Chardon Health Care  
Cleveland Clinical LPN affiliation  
Cleveland Primary Care Beachwood  
Concord Village Skilled Nursing & Rehab  
Danbury Senior Living  
Geneva Pointe/Geneva Shores Skilled Nursing & Rehab  
Grand River Nursing Home  
Heather Hill Care Communities  
Hospice of Western Reserve Hospital  
Lake County Board Of MR/DD  
Mapleview Country Villa  
Maplewood Senior Living  
Mayfield Ht Nursing home  
Mentor Ridge  
Ohman Family Living Facilities  
Saybrook Landing Nursing Home  
Signature Health  
Sister of Notre Dame  
University Hospital Care Medical Center  
University Hospital Geauga Medical Center  
University Hospital Health System

**Auburn  
Career Center**



*Attachment Item #18d  
Business Partnership  
Affiliation Agreement(s)  
23-24 SY*

## ***UPDATED (highlighted in yellow) List of Business & Industry Affiliation Agreements for Business Partnership***

Alvord's Yard & Garden	Quality Electrodynamics	Tree Trimmin Express
Chagrin Valley Heating & Cooling	Reels Auto Sales	V&S Schuler Engineering, Inc.
Classic Auto Group	Rimeco Products, Inc.	Vista Springs Quail Highlands
Cleveland Crane & Shovel	Sheet Metal Fabricators Corp	<b>Air Flow Heating &amp; Air Conditioning</b>
Component Repair Technologies	Solon Auto Body	<b>Bendz LLC</b>
D & S Automotive Collision & Restyling	TruCast, Inc.	<b>Brown Barn Tavern</b>
D & S Heating and Cooling	Western Reserve Drafting, LLC	<b>Caranci Performance Diesel</b>
Discount Tire	Troy Innovative Instrument, Inc.	<b>E&amp;C Construction</b>
Eclipse Co., LLC	Selectric, LLC.	<b>Great Lakes Cheese</b>
EduTech Group	Universal Auto & Tire	<b>Jay's Handyman Services LLC</b>
Fischer Special Tooling	Adventure Subaru	<b>Lang's Automotive Service</b>
Fioritto Family Dental	Air Technical Industries	<b>Libra Industries</b>
Glenn's Golf Cart Central	Alfieri Brothers	<b>Moor Home Solutions</b>
Grand Rock Co., Inc.	Chapman Quality Contracting	<b>Phoenix Auto Images</b>
Great Lakes Dental	Chesterland Dental	<b>Shoreline Truck Service, Inc.</b>
Hartsgrove Machine, Inc.	Edwards Plumbing, Heating & Cooling	<b>Sister's of Notre Dame</b>
Highway Auto Center	Exceptional Smiles at Landerbrook	<b>TBS Consolidated, Inc.</b>
Independence Excavating	Fenell Orthodontics	<b>Terkk's Computer Services Plus LLC</b>
Junction Auto Sales	Kennington Electric	<b>Titan Electrical Contracting LLC</b>
Lake Erie College	Lintern Corporation	
Lincoln Electric	Ohio's Center for Oral, Facial, & Implant Surgery	
North Coast Perennial	Ohman Family Living at Blossom	
Ohio Ordinance Works, Inc.	Preston Superstore	
Payne & Tompkins Design & Renovations	Rosewood Diesel Shop, LLC	
QP Manufacturing, LLC	Swagelok Company	

**Auburn  
Career Center**



*Attachment Item #18e*

*Subgrant Agreement for the  
Provision of Program Staffing  
and Management for Workforce  
Development Activities between  
the Auburn Vocational School  
District Board of Education and  
Lake and Geauga Counties*



**SUBGRANT AGREEMENT FOR THE PROVISION OF PROGRAM STAFFING AND  
MANAGEMENT FOR WORKFORCE DEVELOPMENT ACTIVITIES BETWEEN THE  
AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION  
AND LAKE AND GEauga COUNTIES.**

This Subgrant Agreement for the Provision of Program Staffing and Management for Workforce Development Activities (hereinafter "Agreement") is effective as of this \_\_\_\_\_ day of \_\_\_\_\_, 2023, ("Effective Date") by and between the Auburn Vocational School District Board of Education (hereinafter "Board"); the Lake County Board of Commissioners on behalf of the Lake County Workforce Development Board (hereinafter "Lake"), and OhioMeansJobs Geauga County (hereinafter "OMJ Geauga") (individually referred to as "party" and collectively as "parties").

**RECITALS**

**WHEREAS**, Title I of the Workforce Innovation and Opportunity Act of 2014 (hereinafter "WIOA") requires Lake and OMJ Geauga to maximize employment and training resources, coordinate resources, and provide service programs, including services to businesses.

**WHEREAS**, the Board serves as the Career and Technical Educator for secondary school students, post-secondary adult students, and for employers and their incumbent workforce for both Lake and Geauga Counties.

**WHEREAS**, the Board, Lake, and OMJ Geauga have determined that there is a need to have a business services liaison work between those three agencies and Lake and Geauga employers to work as a Placement and OhioMeansJobs Navigator to assist with providing local workforce development activities.

**WHEREAS**, the duties of the Placement and OhioMeansJob Navigator are set forth in the attached job description as Attachment A.

**WHEREAS**, the duties of the Placement and OhioMeansJob Navigator (hereinafter "employee") will serve to advance the three agencies' desire to provide a pipeline of skilled, educated workers needed by Lake and Geauga County employers, and to assist with local workforce development activities.

**NOW, THEREFORE**, intending to be bound by this Agreement and in consideration of foregoing premises and the mutual promises and covenants herein contained, the parties hereto agree as follows.

1. The Board agrees to hire a candidate who is mutually acceptable to all parties and who meets the criteria set forth within Attachment A as the Board's full-time (260 day) contractual employee. The Board agrees that it is the sole employer of employee for all purposes including, but not limited to, the application of the Fair Labor Standards Act, the Social Security Act, the Federal Unemployment Tax Act, the Federal Insurance Contribution Act, provisions of the Internal Revenue Code, Ohio Tax Law, Workers' Compensation Laws, Unemployment Insurance Laws, Ohio Revised Code Chapter 4112, Title VII, the Family and Medical Leave Act, the Americans



with Disabilities Act, as Amended, and all other applicable federal, state, and local labor and employment laws. This Agreement shall only apply to the terms and conditions of the employment of the employee referred to within Attachment A, which is attached and incorporated herein.

2. The employee will be assigned by the Board to work primarily at its offices. It is anticipated that the employee will on occasion need to travel off campus to meet with the staff of the parties to this Agreement and with employers. When needed, OhioMeansJobs Lake and Geauga Counties will provide the employee with access to their facilities and resources without charge, as the need for the same is identified. Otherwise, the Board shall provide a workspace, equipment and supplies for the employee to perform the work assigned by the Board. The Board shall solely be responsible for supervising and otherwise managing the employee to do all of the work required and directed by the Board, including but not limited to all work set forth within Attachment A.

3. The Board shall keep a complete accounting for the time worked by the employee. At the end of each month, the Board shall submit an invoice to Lake and OMJ Geauga for their agreed upon share of expenses as set forth in Section 4 of this Agreement, below. Lake and OMJ Geauga shall each pay their invoiced share within thirty (30) days from receipt of the invoice. In general, the share of costs to be paid by Lake and OMJ Geauga shall be divided into monthly equal amounts based on the term of this Agreement.

4. The parties to this Agreement agree to share in the cost of the expenses associated with the employment of the employee by the Board according to the following table:

Estimated Salary \$55,000 + Fringe Benefits (Retirement, Medicare, W/C) \$8,800 + Health Care \$29,280.72 = Total Package:		
Auburn Career Center	Salary & Benefits: Estimated \$47,471.17	51%
Lake County	Salary & Benefits: Estimated \$27,924.22	30%
Gauga County Ohio Means Jobs	Salary & Benefits: Estimated \$17,685.34	19%

5. With the Board acting as the sole employer of the employee, the parties agree that the Board shall have the sole authority relating to the continued employment, and/or termination of the employee pursuant to the terms and conditions of employment it elects to offer to the employee associated with the position described within Attachment A. The parties to this Agreement agree that no agency, joint or shared employment, joint venture, or partnership has been or will be created between the parties hereto pursuant to the terms and conditions of this Agreement.

6. Unless otherwise amended or terminated pursuant to Section 7 of this Agreement, the term of this Agreement shall expire June 30, 2024.

7. This Agreement may be terminated in accordance with any of the following:

A. All parties may mutually agree to a termination by entering into a written amendment that is signed by the parties to the same.

B. Any party to this Agreement may suspend or terminate this Agreement immediately upon delivery of a written notice to the other parties in the event of any of the following: (i) the employment of the employee ends for any reason and the parties decide to forego hiring a replacement for the same; (ii) if any of the oversight agencies or grantors over any of the parties make a determination or finding that grant funding may not be used for the expenditures anticipated by this Agreement; or (iii) by the non-breaching party in the event any of the other parties are in breach of this Agreement.

C. Should this Agreement be terminated prior to the term expiration date set forth in Section 6, the Board will do all of the following:

i. Cease the performance of the suspended or terminated activities under this Agreement, or in the alternative elect to employ their employee in the capacity identified within this Agreement or in another capacity without receiving future reimbursement from the other parties to this Agreement; and

ii. Take all necessary steps to limit disbursements and minimize costs to the other parties regardless of whether continuing or ceasing the employee's services.

D. In the event of early termination, each Party shall be responsible for its proportionate share as set forth in Section 4 up to the date of termination.

8. Notices to the parties to this Agreement may be delivered to the following individuals at the following addresses:

If to the Board:

The Auburn Vocational School District Board of Education  
Attn: Jeffrey Slavkovsky  
Auburn Career Center  
8140 Auburn Rd.  
Concord Township, Ohio 44077

If to Lake County:

OhioMeansJobs Lake County  
Attn: Cory Vojack  
Lake County Department of Job and Family Services  
177 Main St.  
Painesville, Ohio 44077

If to OMJ Geauga County:

OhioMeansJobs Geauga County

Attn: Craig Swenson

Gauga County Department of Job and Family Services

12611 Ravenwood Drive

Chardon, Ohio 44024

9. In carrying out this Agreement, the Board will not discriminate against any employee or applicant for employment or assistance because of race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, genetic information, military status, or veteran status. The Board will ensure that applicants are hired, and that employees are treated during employment, without regard to their race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, genetic information, military status, or veteran status. Such action includes, but is not limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

10. The parties agree that this Agreement will be governed, construed, and enforced in accordance with the laws of the State of Ohio. Should any portion of this Agreement be found unenforceable by operation of statute or by administrative or judicial decision, the remaining portions of this Agreement will not be affected as long as the absence of the illegal or unenforceable provision does not render the performance of the remainder of the Agreement impossible.

11. Relations with Organized Labor. No funds made available under this Agreement shall be used in any way to assist, promote, deter, or oppose unionization.

12. Political Activities and Patronage. The parties agree and warrant that no funds, materials, property, or services provided directly or indirectly under this Agreement shall be used to further the election or defeat of any candidate for public office.

13. Each undersigned individual warrants that he/she has the authority to enter into and bind the party on whose behalf he/she is signing to this Agreement.

14. Each party shall remain in compliance with all applicable state, local, and federal laws, ordinances, and regulations during the term of this Agreement.

15. The Board agrees not to hire any candidate for employment who is related by blood or marriage to any member of the Board.

16. The Board asserts that it has not been debarred, suspended, or otherwise excluded from or ineligible for participation in Federal programs or activities.

17. The Board understands and agrees that if a determination is made that any expenditure of funds pursuant to this Agreement is not allowable under state or federal law, an action to recover such funds may be instituted.

18. This document and its attachments constitute the entire Agreement between the parties with respect to all matters herein. This Agreement may be amended or extended for additional terms, only by a document signed by all parties. The parties to this Agreement agree that any amendments to laws or regulations cited herein will result in the correlative modification of this Agreement without the necessity for executing written amendments. Any written amendment to this Agreement will be prospective in nature, unless it specifically agreed by the parties and the amendment(s) states otherwise.

SIGNATURES ON SEPARATE PAGE

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